

SANTA ROSA ISLAND AUTHORITY  
PENSACOLA BEACH, FLORIDA  
REGULAR BOARD MEETING  
OCTOBER 25, 2023  
5:00 PM

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. MOMENT OF MEDITATION
4. APPROVAL OF MINUTES (Regular Board Meeting 9/27/2023)
5. CHANGES OR ADDITIONS TO AGENDA
6. ADOPTION OF AGENDA
7. CHAIRMAN'S COMMENTS
8. EXTERNAL AGENCY REPORTS
  - A. PENSACOLA BEACH VISITOR'S INFORMATION CENTER
9. CONSENT AGENDA
  - A. ARCHITECTURAL & ENVIRONMENTAL COMMITTEE, MS. BRIGETTE BROOKS, CHAIR, MR. JERRY WATSON AND MR. JEREMY JOHNSON, MEMBERS

Item #1- Request by William R. and Brandy W. McMillion- for approval and execution of a Pier Amendment to Lease Agreement for 1115 Panferio Dr. (Lot 1, Block 26, Villa Segunda) (Staff report by Juan C. Lemos)

**The Committee unanimously approved staff's recommendation.**

Item #2- Request by Sitton Pretty, Inc.- for the approval and execution of an Amendment to Single-Family Residential Lease Agreement Addressing Construction Below the Base Flood Elevation (Non-Conversion Agreement), for a new SFR construction project located at 912 Panferio Dr. (Lot 4, Block 23, Villa Segunda) (Staff report by Juan C. Lemos)

**The Committee unanimously approved staff's recommendation.**

Item #3- Request by Max and Theresa Scroggins- 903 Rio Vista Dr., (Lot 4, Block 31, Villa Primera) to be allowed to place riprap within and along their north boundary lease property and to construct an at-grade wooden boardwalk, to include side stairs, from leasehold property to connect to their existing permitted pier over public property. (Staff report by Juan C. Lemos)

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**The Committee unanimously approved staff's recommendation.**

Item #4- Ratification of State Grant Funding (23-ES1) and a request for authorization to issue an Invitation to Bid for the Pensacola Beach Dune Enhancement project. (Staff report by Juan C. Lemos)

**The Committee unanimously approved staff's recommendation.**

B. DEVELOPMENT & LEASING COMMITTEE, MS. LIZ CALLAHAN, CHAIR, MR. CHARLES D. THORNTON AND MR. BUBBA PETERS, MEMBERS

Item #1- Request by Pier One Marina Gulf Breeze, LLC d/b/a Pensacola Beach Marina- 655 Pensacola Beach Blvd.- to sublease to High Quality Vending, LLC- to operate an ice vending machine on leasehold property. (Staff report by Robbie Schrock)

**The Committee unanimously approved staff's recommendation.**

Item #2- Request by Sabine Marina Associates, LLC d/b/a Sabine Marina- 715 Pensacola Beach Blvd.- to sublease to Reel Way Fishing- to operate fishing charters and cruises from leasehold property. (Staff report by Robbie Schrock)

**The Committee unanimously approved staff's recommendation.**

Item #3- Request by Russell Bartlett d/b/a Kona Ice of Gulf Breeze, LLC- for a 1-year renewal of the Mobile Vendor Service License Agreement. (Staff report by Robbie Schrock)

**The Committee unanimously approved staff's recommendation.**

Item #4- Request by Robert Rinke- 400 Quietwater Beach Rd.- to renew the non-exclusive outdoor seating license agreement for Kilwin's Ice Cream & Sweet Shop. (Staff report by Robbie Schrock)

**The Committee unanimously approved staff's recommendation.**

Item #5- Status update on Board consideration of the Residential Lease Policy (adopted in 2001) and review of the associated lease templates. (Staff report by Leigh Davis)

**Update only. No action taken.**

C. ADMINISTRATIVE COMMITTEE, MR. JEREMY JOHNSON, CHAIR, MS. BRIGETTE BROOKS AND MR. BUBBA PETERS, MEMBERS

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Item #1- Approval of the 2024 SRIA meeting calendar. (Staff report by Leigh Davis)

**The Committee unanimously approved staff's recommendation.**

Item #2- Approval of the 2024 SRIA holiday calendar. (Staff report by Leigh Davis)

**The Committee unanimously approved staff's recommendation.**

Item #3- Approval of the revisions to twenty (20) SRIA Board Policies. (Staff report by Leigh Davis)

**This item is under Regular Agenda Old Business Item #2 of this agenda.**

Item #4- Approval to dispose of the list of equipment/property presented. (Staff report by Leigh Davis)

**The Committee unanimously approved staff's recommendation.**

10. REGULAR AGENDA

A. OLD BUSINESS

Item #1- Board consideration of revisions to the Residential Lease Policy (adopted in 2001) and the associated lease and amendment templates. (Staff report by Leigh Davis) *(Referred from the October 11, 2023, Committee Meeting)*

Item #2- Approval of the revisions to twenty (20) SRIA Board Policies. (Staff report by Leigh Davis) *(Referred from the October 11, 2023, Committee Meeting)*

B. NEW BUSINESS

Item #1- Report on Financial Statements and Expenditures. (Staff report by Vickie Johnson)

11. STAFF REPORTS

A. EXECUTIVE DIRECTOR'S REPORT

B. ATTORNEY'S REPORT

C. DEVELOPMENT SERVICES DIRECTOR'S REPORT

D. ENGINEER'S REPORT

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12. VISITORS' FORUM
13. BOARD MEMBERS' FORUM
14. ADJOURN

BUBBA PETERS, CHAIRMAN  
BRIGETTE BROOKS, VICE CHAIRMAN  
JEREMY JOHNSON, SECRETARY TREASURER  
CHARLES D. THORNTON, ACTING SECRETARY TREASURER  
JERRY WATSON, MEMBER  
LIZ CALLAHAN, MEMBER  
LEIGH DAVIS, EXECUTIVE DIRECTOR

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