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SANTA ROSA ISLAND AUTHORITY
PENSACOLA BEACH, FLORIDA
MINUTES OF THE GENERAL ENGINEERING
RFQ RESPONSE REVIEW COMMITTEE MEETING

March 21, 2022

The advertised General Engineering RFQ Response Review Committee Meeting was held in the SRIA meeting room, on Monday, March 21, 2022 beginning at 2:00pm.

In attendance were, Ms. Leigh Davis, Executive Director for SRIA, Ms. Brigette Brooks, SRIA Board Member, Mr. Don Seitz, Director of Waste Services for Escambia County, and Ms. Kara Gauntt, Assistant Manager for SRIA. Public attendance was Jim Waite, Baskerville Donovan, Inc.

Ms. Davis started the meeting by stating there would be no presentation as only one response was received. A request to negotiate a contract with Baskerville Donovan, Inc. will be presented to the SRIA Committee on April 13, with final approval at the Board Meeting on April 27. She stated after approval to negotiate, she would bring the contract back through the Committee then Full Board.

The committee had some discussion regarding the content of the response and members shared thoughts on certain criteria.

The RFQ Response was then scored with the following average. (See attached scoring sheet.)

- 1) Baskerville Donovan, Inc. - 92

There being no further business, the General Engineering RFQ Response Review Committee Meeting adjourned at 2:15pm.

Leigh Davis
Executive Director

LD:kg

General Engineering Services RFQ
 SRIA-General-01-28-22-02
 Score Sheet

Respondent: Baskerville Donovan, Inc.

Reviewer: Compiled

		LD Score	DS Score	BB Score	Average Score
Tab 1	Ability and Experience (maximum points 15)	15	15	15	
Tab 2	Professional Personnel and Resources (maximum points 40)	40	40	40	
Tab 3	Effect of Firm's Current and Projected Workload/Timely Completion of Projects (maximum points 5)	4	3	4	
Tab 4	Local Preference (will be provided by Exec. Dir.) (point value will be 5, 3, or 0)	5	5	5	
Tab 5	M/WBE (will be provided by Exec. Dir.) (point value will be 5, 2, or 0)	0	0	0	
Tab 6	Interactions with Regulatory Agency Staff (maximum points 20)	17	19	19	
Tab 7	Survey of Past Performance (Exec. Dir. or designee will take average of all surveys) (point value will be 10, 8, 6, 4, or 2)	10	10	10	
Totals:		91	92	93	92

NOTES: