



- Jerry Watson  
Chairman
- Liz Callahan  
Vice Chairman
- Bubba Peters  
Secretary Treasurer
- Karen Sindel  
Acting Secretary Treasurer
- Brigette Brooks  
Board Member
- Thomas Campanella  
Board Member

SANTA ROSA ISLAND AUTHORITY  
PENSACOLA BEACH, FLORIDA  
REGULAR BOARD MEETING MINUTES  
APRIL 27, 2022

1-3. A regularly scheduled meeting was held on Wednesday, April 27, 2022, beginning at 5:00pm. Those present were: Chair- Mr. Jerry Watson, Vice-Chair- Ms. Liz Callahan, Secretary Treasurer- Mr. Bubba Peters, Acting Secretary Treasurer- Ms. Karen Sindel, Board Member- Ms. Karen Sindel, Attorney- Ms. Mary Jane Bass, Executive Director- Ms. Leigh Davis, Director of Administration- Ms. Robbie Schrock, Director of Development Services- Mr. Juan C. Lemos, and Director of Finance- Ms. Vickie Johnson. Dr. Thomas Campanella was absent from the meeting. Mr. Jerry Watson led the Pledge of Allegiance, followed by a moment of meditation.

4. APPROVAL OF MINUTES (Regular Board Meeting 3/23/2022)

**Upon motion of Ms. Karen Sindel seconded by Ms. Brigette Brooks, the Board unanimously approved the minutes of the Regular Board Meeting (3/23/2022) as presented. (5-0)**

5. CHANGES OR ADDITIONS TO AGENDA

There were no changes or additions to the agenda.

6. ADOPTION OF AGENDA

**Upon motion by Ms. Karen Sindel seconded by Ms. Brigette Brooks, the Board unanimously approved the agenda as presented. (5-0)**

7. CHAIR'S COMMENTS

The chairman had no comments.

8. PENSACOLA BEACH VISITOR'S INFORMATION CENTER

Meg Peltier stated there were 971 visitors in the month of March. The top five states were Wisconsin, Illinois, Texas, Florida, and Arkansas. The top three countries were Canada, France, and England.

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CONSENT AGENDA

9. COMMITTEE REPORTS

A. ARCHITECTURAL & ENVIRONMENTAL COMMITTEE, MS. BRIGETTE BROOKS, CHAIR, MS. KAREN SINDEL AND MR. BUBBA PETERS, MEMBERS

Item #1 - Request by Garrett and Kristin Maum – for the approval and execution of an Amendment to Single – Family Residential Lease Agreement Addressing Construction Below the Base Flood Elevation (Non-Conversion Agreement), for a new SFR construction project located at 1757 Ensenada Tres. (Lot 14, Block 5, Santa Rosa Villas) (Staff report by Juan C. Lemos)

**The Committee unanimously approved staff's recommendation.**

Item #2 - Request by Pensacola Beach Holdings, LLC d/b/a Pensacola Beach Boardwalk and Felix's Restaurant & Oyster Bar, – 400 Quietwater Beach Rd Ste#16 – for approval to construct a 200 sq. ft. accessory structure (deck and stage) on the Soundside beach area of the Commercial leasehold property. (Staff report by Juan C. Lemos)

**The Committee unanimously approved staff's recommendation.**

Item #3 - Request by Surf and Sand Development, LLC d/b/a Red Fish Blue Fish – 5 Via de Luna – for approval to construct an accessory structure (covered guest reception portico) on the Commercial leasehold property. (Staff report by Juan C. Lemos)

**The Committee unanimously approved staff's recommendation.**

Item #4 - Request by Little Sabine, Inc. – 136 Ft. Pickens Rd. – to allow AT & T Mobility to mobilize on a portion of vacant property adjacent to the Bank of the South for the placement of a temporary COLT (Cell on Light Truck) from 4-1-2022 thru 9-27-2022. (Staff report by Juan C. Lemos)

**This item was moved to Regular Agenda Old Business Item #1 of this agenda.**

B. DEVELOPMENT & LEASING COMMITTEE, MS. LIZ CALLAHAN, CHAIR, MS. BRIGETTE BROOKS AND MS. KAREN SINDEL, MEMBERS

Item #1- Request by Pier One Marina Gulf Breeze, LLC d/b/a Pensacola Beach Marina- 655 Pensacola Beach Blvd- to sublease to Lil' Toot Boat Tours- to operate boat tours from commercial leasehold property. (Staff report by Robbie Schrock)

**The Committee unanimously approved staff's recommendation.**

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Item #2- Approval of the Agreement of Ground Lessor for H & S Development, LLC, for the property located at 2 Via de Luna Dr., Pensacola Beach. (Staff report by Leigh Davis/Mary Jane Bass)

**The Committee unanimously approved staff's recommendation.**

C. ADMINISTRATIVE COMMITTEE, DR. THOMAS CAMPANELLA, CHAIR, MR. JERRY WATSON AND MR. BUBBA PETERS, MEMBERS

Item # 1 – Report on Financial Statements and Expenditures. (Staff report by Vickie Johnson)

**The Committee unanimously accepted the report on Financial Statements and Expenditures as presented.**

Item #2- Authorization to Negotiate a Continuing Services Contract with Baskerville-Donovan, Inc. (BDI) for General Engineering Services. (Staff report by Leigh Davis)

**The Committee unanimously approved staff's recommendation.**

Item #3- Authorization to Negotiate a Continuing Services Contract with Olsen & Associates for Coastal Engineering Services. (Staff report by Juan C. Lemos)

**The Committee unanimously approved staff's recommendation.**

**Upon motion of Ms. Brigitte Brooks seconded by Ms. Karen Sindel, the Board unanimously approved the consent agenda as presented. (5-0)**

REGULAR AGENDA

10. OLD BUSINESS

Item #1- Request by Little Sabine, Inc. – 136 Ft. Pickens Rd. – to allow AT & T Mobility to mobilize on a portion of vacant property adjacent to the Bank of the South for the placement of a temporary COLT (Cell on Light Truck) from April 1, 2022 through September 27, 2022. (Staff report by Juan C. Lemos) (Pulled from the April 13, 2022 Committee Meeting)

**Upon motion of Ms. Karen Sindel seconded by Mr. Bubba Peters, the Board unanimously denied the temporary authorization and only allow for a 30-day set up during the Blue Angels show, June 16 through July 17, 2022. (5-0)**

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11. REPORTS

A. EXECUTIVE DIRECTOR'S REPORT

Ms. Leigh Davis presented her report. She stated that staff was advertising for an Administrative Clerk for the Development Services department with hopes to have someone in place by June 1, 2022.

Ms. Liz Callahan asked about the status of the Animal Control Officer.

Ms. Davis stated that she was already on the beach working and has requested that she join the next Board meeting to meet the members.

B. ATTORNEY'S REPORT

Ms. Mary Jane Bass presented the attorney report. There were no questions.

C. DEVELOPMENT SERVICES DIRECTOR REPORT

Mr. Juan C. Lemos presented his report. There were no questions.

D. ENGINEER'S REPORT

Mr. Jeff Huggins presented his report. He stated that plans had been submitted to staff for the Boardwalk restroom facility and will bring the plans to the Board after reviewing all of staff's comments. There were no questions.

12. VISITOR'S FORUM

There were no speakers.

13. BOARD MEMBER'S FORUM

There were no comments.

14. ADJOURN

**There being no further business to come before the Board, Chair Mr. Jerry Watson declared the Regular Board Meeting of the SRIA Board adjourned at 5:30pm.**

  
SECRETARY

  
CHAIR

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