

**SANTA ROSA ISLAND AUTHORITY
ESCAMBIA COUNTY, FLORIDA**

REQUEST FOR QUALIFICATIONS

**Master Land Planner / Landscape Architect
For Pensacola Beach**

The Santa Rosa Island Authority (SRIA) is soliciting sealed statements of interest and qualifications for a Master Land Planner / Landscape Architect for portions of Pensacola Beach. Qualifications will be received until **1:00 P.M. central time Wednesday, May 27, 2009** at the Santa Rosa Island Authority administration office and will be opened at **3:00 P.M. central time**.

A copy of the Scope of Work is available to interested firms Monday through Friday from 8:30 A.M. until 5:00 P.M. at the Santa Rosa Island Authority administration office located at 1 Via de Luna, Pensacola Beach, Florida. The Scope of Work will also be posted on the Santa Rosa Island Authority website at www.sria-fla.com.

Four (4) copies of the RFQ (one with original signatures and three copies) should be submitted by mail or hand delivery as follows:

Mail Delivery:
Santa Rosa Island Authority
P.O. Drawer 1208
Pensacola Beach, Florida 32562

Hand delivery:
Santa Rosa Island Authority
1 Via De Luna
Pensacola Beach, Florida 32561

Submittals must be in a sealed envelope clearly marked **"REQUEST FOR QUALIFICATIONS – MASTER LAND PLANNER / LANDSCAPE ARCHITECT"**. If a courier service is used for delivery (i.e. Federal Express, Airborne, UPS, etc.), the air bill, and envelope or box must be marked with the Project Name.

All terms and conditions described in the Request for Qualifications will be evaluated for responsiveness and responsibility on the extent to which these conditions are agreed to and met. However, the Santa Rosa Island Authority reserves the right to reject any and all RFQs and waive technicalities. The SRIA further reserves the right, in its sole and absolute discretion, to postpone, cancel, or re-advertise this RFQ process at any time.

Any questions concerning the Request for Qualifications should be addressed and submitted in writing to:

Administration Questions
Jayne Bell, Director of Administration
1 Via De Luna,
Pensacola Beach, Florida 32561
Phone: 850-932-2257
Fax: 850-932-1866
jayne_bell@sria-fla.com

Technical Questions
Michael Langston, PE, Project Manager
449 West Main Street
Pensacola, FL 32502
Phone: 850-438-9661
Fax: 850-433-6761
m-langston@baskervilledonovan.com

Special Accommodations:

Any person requiring special accommodations to attend or participate, pursuant to the Americans with Disabilities Act, should call the Santa Rosa Island Authority at 850-932-2257 at least five (5) working days prior to the May 27, 2009 deadline.

W.A. "Buck" Lee
Executive Director
Santa Rosa Island Authority

Frederick Gant
Chairman
Santa Rosa Island Authority

SANTA ROSA ISLAND AUTHORITY

Master Land Planner / Landscape Architect For Pensacola Beach

Scope of Work

Santa Rosa Island Authority seeks Consultants to provide master land planning services to develop concepts for planning and beautification on Pensacola Beach. The area for planning concepts is located along Pensacola Beach Boulevard and Via De Luna road between the north entrance to Pensacola Beach and the east entrance to Pensacola Beach at Portofino.

The scope of work will include development of planning concepts that consider but are not limited to:

1. The core business area
2. The north and east entrances to Pensacola Beach
3. Landscaping, lighting and hardscape
4. Parking needs – current and future
5. Traffic calming
6. Pedestrian access
7. Transportation to/from Pensacola Beach via waterways
8. Eco tourism
9. Live entertainment accommodations
10. Transportation and parking facilities

Required Consultant Team Qualifications

Consultant teams shall demonstrate the following qualifications:

1. Proficiency in Coastal Resort Design, Streetscape, Context Sensitive Design and New Urbanism.
2. Successful management of public processes and charrettes in the development of conceptual master plans including the ability to create appropriate graphic images in order to fully engage the public in the visioning process.
3. Experience in planning of resort communities located in coastal areas with a focus on tourism.
4. Experience in master planning and landscape architecture with lighting considerations for safety.
5. Experience in transportation/parking planning with emphasis on seasonal demands.

Submittal Requirements

Qualifications must be submitted in a bound letter-sized package limited to 20 pages with the following topics presented in the listed order:

1. Statement of Interest – A letter on the consultant's letterhead signed by the authorized principle of the firm.
2. Contact Information – Name, address, phone number, fax number and e-mail address of the contact person for the consultant team.
3. Qualifications and Organization – List of principle consultant team members and a description of the organization of the consultant team. Describe how the team meets the required qualifications including qualifications of specific individuals who will be responsible for performing the work.
4. References – A list of four (4 minimum) references with phone numbers of clients on similar projects and documentation of similar projects.
5. Subconsultants – List of the subconsultants to be utilized and individual's roles.

Consultant Selection Process

1. A Consultant Evaluation Committee will review and evaluate the proposals. The committee will short-list the proposals and may interview short-listed consultants.
2. At the Board's option, a minimum of two (2) short-listed consultants may be invited to present design qualifications in a public forum at the Santa Rosa Island Authority boardroom.
3. The SRIA staff will negotiate a contract with the selected short-listed consultant team(s) for a design charrette.
4. The SRIA staff will submit the recommendations to the SRIA board for discussion and approval of the Consultant Evaluation Committee recommendations and negotiated contracts.