



# SANTA ROSA ISLAND AUTHORITY

## Events Cover Sheet

Thank you for your interest in holding an event on Pensacola Beach  
All requests to use public facilities or events that will be held on private leasehold property with the possibility of impeding parking, traffic, etc. **must be submitted at least 90 days in advance.**

### Application fee schedule:

**\$50.00** –90+ days out; **\$100.00** –less than 90 days out;  
**\$150.00** –less than 60 days out; **\$200.00** –less than 30 days out;

Cash or check, payable to SRIA - **must be submitted with the completed application.**  
**A written narrative, a site plan, notarized page**  
(must be signed in front of a notary -we have several on staff)

Events are approved annually. Although an event may be approved one year, it is not guaranteed approval for additional years. **Events that are produced by Pensacola Beach businesses, civic groups or The Santa Rosa Island Authority take precedence over any other event request.**

-Liability insurance in the amount of \$1,000,000 [one million dollars] naming the Santa Rosa Island Authority and Escambia County as additional insured's. Insurance must be in effect for the entire time of the event, including set-up and tear-down days.

Depending on your event you may be required to pay for some of the services listed below:

-Security, as determined by Escambia County Sheriff's Department

-Clean up -a bond may be required if determined necessary by the Santa Rosa Island Authority's Public and Recreational Facilities Department

-Tent Permit - application must be submitted, with \$25.00 application fee, and approved through SRIA first. If the tent is larger than 10'x12' you must obtain a permit through Escambia County's Building Inspections Department. If the tent is to be located on either shoreline, gulf or sound, approval from the State Department of Environmental Protection is required -SRIA will obtain this. **TENTS MUST BE SECURED WITHOUT DRIVING STAKES INTO ANY PAVEMENT.**

-Medical Assistance, as determined by the Santa Rosa Island Authority's Public Safety Department

- Port-O-Lets, to be determined by the Santa Rosa Island Authority's Public and Recreational Facilities Department.

- Labor cost of additional labor to install or set-up electric or water facilities if approved.



# SANTA ROSA ISLAND AUTHORITY

**A written narrative, a site plan, notarized page** (must be signed in front of a notary -we have several on staff), **application fees** -cash/check, payable to SRIA- **must be submitted with the completed application.**

All requests to use public facilities or events that will be held on private leasehold property with the possibility of impeding parking, traffic, etc. must be submitted at least 90 days in advance.

PLEASE PRINT

Event: \_\_\_\_\_

Date of Event: \_\_\_\_\_ Time of Event: \_\_\_\_\_

Set-up dates: \_\_\_\_\_ Set-up time: \_\_\_\_\_

Event Sponsor: \_\_\_\_\_

NFP [ ]

Contact Person: \_\_\_\_\_

Contact Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Contact email: \_\_\_\_\_

Contact Address: \_\_\_\_\_

DESCRIPTION OF EVENT: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Continue on back if necessary

Amount Paid:

Cash/Check:

RcvdBy:



By execution of this agreement, Santa Rosa Island Authority ("SRIA") does grant and allow the use of SRIA Public Facilities and certain permanent fixtures and structures thereon under the aforementioned/following terms and conditions:

Facility to be used:

**Quietwater Amphitheater**  **Gulfside Pavilion**  **Other:** \_\_\_\_\_

PLEASE NOTE: separate fees may be required to be paid for each facility used/occupied. Insurance coverage must be provided in the amount of \$1,000,000 [one million dollars] with the Santa Rosa Island Authority and Escambia County listed as additional insured's for each day of the event including set-up and take-down days for each event.

Expected Attendance: \_\_\_\_\_ Last year's Attendance: \_\_\_\_\_

Sponsor/applicant shall pay one of the following sums at the time this agreement is submitted/executed for use of SRIA public facilities.

\_\_\_\_\_ Up to 100 people - - - - -  \$25.00 w/o electricity  \$50.00 with electricity

\_\_\_\_\_ 101 to 500 people - - - - -  \$50.00 w/o electricity  \$75.00 with electricity

\_\_\_\_\_ Over 501 people - - - - -  \$100.00 w/o electricity  \$125.00 with electricity

Fees waived per \_\_\_\_\_

Will food/beverage be served? \_\_\_\_\_ Where? \_\_\_\_\_  
 Alcohol: No  Yes  {SRIA USE: emailed/notified}

ELECTRICAL REQUIRED: NO  YES  PLEASE SPECIFY: \_\_\_\_\_

WATER REQUIRED: NO  YES

SRIA BARRICADES BEING UTILIZED: NO  YES

Pensacola Beach Public Works: 850-932-4935

**TENTS:** NO  YES  tent application and fee, \$25.00, must be submitted with this application

How many tents: \_\_\_\_\_ Tent size: \_\_\_\_\_

- - A scale site plan must be submitted with the application showing the desired tent location/s

A permit is required by Escambia County if the tent is larger than 10'x12'. An approved SRIA tent permit and site plan must be taken to Escambia County Building Inspections by applicant for their approval. If the tent is to be located on the beaches of the Gulf of Mexico, the Florida Department of Environmental Protection (FDEP) must approve the application. During turtle nesting season, May 1- November 1, all tents must be permitted through FDEP.

TENTS MUST BE SECURED WITHOUT DRIVING STAKES INTO ANY PAVEMENT.



# SANTA ROSA ISLAND AUTHORITY

## EQUIPMENT USAGE FORM

EVENT NAME	CONTACT NAME
EVENT LOCATION	CONTACT NUMBER
LOAD IN DATE           ///           LOAD OUT DATE	CONTACT EMAIL
	BILLING ADDRESS

BARRICADE USEAGE FEE:     500 available, 8' long

\_\_\_\_\_ @ \$2.00 per barricade/per event     \$ \_\_\_\_\_ due to SRIA

Pensacola Beach Public Works Department will deliver the barricades– not negotiable.

Delivered:           \_\_\_\_\_ @ \$1.00 per barricade

Set-up [yes]   [no]   \_\_\_\_\_ @ \$2.00 per barricade -a detailed map must be submitted

\$ \_\_\_\_\_ due to Escambia County no less than 30 days prior to your event.

**You will be sent an invoice from  
Escambia County for labor which must be paid no  
less than 30 days prior to your event for approval.  
Pensacola Beach Public Works: 850-932-4935**

I understand payment must be made before event is approved: \_\_\_\_\_



# SANTA ROSA ISLAND AUTHORITY

**INSURANCE IS REQUIRED IN THE AMOUNT OF \$1,000,000 [ONE MILLION DOLLARS] WITH SANTA ROSA ISLAND AUTHORITY AND ESCAMBIA COUNTY LISTED AS ADDITIONAL INSURED'S**

**INDEMNIFICATIONS:** Event Producer shall be liable for any and all damage done to the property covered by this agreement located on Pensacola Beach, as applicable, regardless of who causes such damage or how such damage is caused, during the period of use contained in this agreement. Further, Event Producer shall agree to defend, indemnify, and hold harmless the Santa Rosa Island Authority, its officials, employees, and representatives for any and all claims caused by or arising out of, in whole or in part, the activities permitted by this agreement.

**GUIDELINES:** The attached guidelines are considered a part of this agreement and Event Producer agrees to abide by all terms and conditions contained therein.

I, the undersigned Event Producer, have read the above policy and guidelines and agree to abide by them.

\_\_\_\_\_  
Signature of Event Producer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Witness #1 Signature

\_\_\_\_\_  
Witness #2 Signature

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

The foregoing instrument was acknowledged before me this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

by \_\_\_\_\_ who is personally known to me or who has produced

\_\_\_\_\_ as identification, who did or did not take an oath.

\_\_\_\_\_  
Notary Public

My commission expires: \_\_\_\_\_

**TO BE USED BY SRIA PERSONNEL ONLY**

Event security as recommend by Escambia County Sheriff's Department: \_\_\_\_\_

\_\_\_\_\_



# SANTA ROSA ISLAND AUTHORITY

TO BE USED BY SRIA PERSONNEL ONLY:

Event Coordinator: \_\_\_\_\_ DATE: \_\_\_\_\_

calendar  spreadsheet/sent

Program Manager of Public Works: \_\_\_\_\_ DATE: \_\_\_\_\_

Chief of Public Safety: \_\_\_\_\_ DATE: \_\_\_\_\_

Director of Administration: \_\_\_\_\_ DATE: \_\_\_\_\_

Director of Developmental Services: \_\_\_\_\_ DATE: \_\_\_\_\_

Director of Finance: \_\_\_\_\_ DATE: \_\_\_\_\_

Escambia County Sheriff's Department \_\_\_\_\_ DATE: \_\_\_\_\_

Gulf Islands National Seashore: \_\_\_\_\_ DATE: \_\_\_\_\_

Gulf Breeze Police Department: \_\_\_\_\_ DATE: \_\_\_\_\_

Executive Director: \_\_\_\_\_ DATE: \_\_\_\_\_

Is Gulf Breeze Police coordination necessary:      Yes                      No

Barricades:              Yes \_\_\_\_\_              No

Extra Dumpster:      Yes \_\_\_\_\_              No

Portable Toilets:      Yes \_\_\_\_\_              No

Clean-up:                Yes \_\_\_\_\_              No

Clean-up bond:      Yes \_\_\_\_\_              No                      Amount \_\_\_\_\_

Comments:

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**FUNDING:**

Cost to SRIA for approving event. See below:

Name of Department	Date Personnel Needed	Number of Personnel Needed	Time Needed
Public and Recreation Facilities			To: From: # Hours:
Promotion & Events			To: From: # Hours:
Administration & Leasing			To: From: # Hours:
Environmental Services			To: From: # Hours:
Finance			To: From: # Hours:
Public Safety			To: From: # Hours:

Is this a budgeted event?                      Yes                      No

If yes, amount funded is \$ \_\_\_\_\_

Is additional funding needed?              Yes                      No

If yes, amount needed is \$ \_\_\_\_\_

Work Order Written to Department involved to charge cost of operation:

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SANTA ROSA ISLAND AUTHORITY BOARD POLICY MANUAL

TITLE:           GUIDELINES FOR USE OF GULFSIDE PAVILION & QUIETWATER AMPHITHEATER  
OR OTHER PUBLIC FACILITIES AND PROPERTIES  
ADOPTED:       10-1-97  
REVISED:       6-6-01, 12-11-06  
DEPT:           PROMOTIONS & EVENTS

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1.     The Santa Rosa Island Authority ("SRIA") has reserved the Gulfside Pavilion and the Quietwater Amphitheater on Fridays, Saturdays, Sundays and holidays for SRIA-sponsored events.
2.     Those wishing to use the Gulfside Pavilion or the Amphitheater \_or other public facilities and properties must complete and enter into the Events Approval Checklist and Agreement for Use of Gulfside Pavilion/Amphitheater or other public facilities and properties (see Exhibit "A"), submit the fees and provide proof of insurance as required.
3.     Entry fees are prohibited for events conducted using the Gulfside Pavilion, the Quietwater Amphitheater or other public facilities and properties.
4.     Event Producers must abide by all applicable SRIA, County, State, and other applicable government rules and regulations.
5.     The SRIA requests that Event Producers keep in mind when planning their programs that the facilities are intended to provide broad-based enjoyment and entertainment to the general public.
6.     The SRIA further requests that Event Producers and those using the Gulfside Pavilion, Quietwater Amphitheater or other public facilities and properties conduct themselves in accordance with the standards of behavior which are generally accepted and followed by those in our community.
7.     Event Producers must comply with all SRIA policies and requirements on the display of banners and/ or signs in connection with their event.
8.     Security is to be provided by Event Producers if required by the Escambia County Sheriff's Department.
9.     Sanitation and clean up are to be provided by Event Producers if required.
10.    No cooking or open fires are allowed on any public pavilion, amphitheater, boardwalk, sidewalk, parking lot, etc., in connection with the event.
11.    No roller blades, roller skates, skateboards, bicycles, or other vehicles or wheeled equipment are allowed on the pavilion, amphitheater, or boardwalks, with the exception of wheelchairs or other vehicles used for the disabled.



12. No animals are allowed on the pavilion, amphitheater, boardwalk, or beach with the exception of seeing-eye dogs for the blind.
13. Event Producers must obtain required permits and comply with all SRIA and County regulations/ordinances on and for the sale of any food, beverages, and event related materials.
14. Event Producers shall refrain from all profane, lewd and lascivious behavior prohibited by applicable state and local laws.
15. All requests to use the pavilion, amphitheater, or other public facilities and properties should be submitted at least ninety (90) days in advance; however, the SRIA staff may approve requests with less notice if sufficient time has been given to assure proper compliance and scheduling.
16. If deemed to be in the public interest, the Executive Director or his designated representative may waive any or all provisions of this policy.
17. Events held at public facilities and properties other than the Quietwater Boardwalk or the Gulfside Pavilion will be considered for approval upon request to the SRIA Board who may apply these guidelines and other restrictions to assure that the use of the public facility is consistent with the public interest.

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SANTA ROSA ISLAND AUTHORITY BOARD POLICY MANUAL

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TITLE: VENDOR FEES  
ADOPTED: 2-10-99  
DEPT: ADMINISTRATION & LEASING

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Purpose: The purpose of this policy is to provide for more equitable competition between the businesses on Pensacola Beach holding a commercial lease with the Santa Rosa Island Authority and the vendors operating on the island for a short term period.

Commercial entities or individuals not operating under a commercial lease who wish to conduct business on Pensacola Beach during a special event such as the Pensacola Beach Air Show or festivals (e.g. Fiesta of Five Flags) sponsored by the Santa Rosa Island Authority or a not-for-profit organization, must register with the Santa Rosa Island Authority and pay a vendor fee. All such vendors must operate under the umbrella of the Santa Rosa Island Authority or a not-for-profit organization approved by the Santa Rosa Island Authority.

Vendors participating in special events or festivals sponsored by existing commercial leaseholders are exempt from payment of the fee as established in this policy. The sponsoring commercial leaseholder is exempt from payment of the fee because the sponsoring commercial leaseholder is liable for collection of all fees due the SRIA from all activities taking place during the sponsored event. The sponsoring commercial leaseholder shall report all earnings and fees to the SRIA as gross revenues on the required SRIA monthly report form.

The fee is as follows:

\$100 per event per vendor

This policy applies to individual vendors and those vendors operating through another agency such as the Fiesta of Five Flags, Pensacola Beach Chamber of Commerce, etc.





# SANTA ROSA ISLAND AUTHORITY

## Vendor Sales Report

EVENT: \_\_\_\_\_

Date of event: \_\_\_\_\_ fees/report due: \_\_\_\_\_ 30 days after event

Gross Revenues: \_\_\_\_\_

SRIA Fee: 5%: \_\_\_\_\_ of gross revenue

Florida State Tax 7.5%: \_\_\_\_\_ of 5% total

TOTAL DUE TO SRIA: \_\_\_\_\_

I certify that this report is a true and accurate statement of all revenues received from all sources for business and period listed.

: \_\_\_\_\_

Authorized Signature

SRIA USE ONLY

CHECK NO:

AMOUNT PD:

STATE TAX:



# SANTA ROSA ISLAND AUTHORITY

- Tents larger than 10' x 12' require a permit from Santa Rosa Island Authority and may require a permit from Escambia County, 850.595.1810 for inquiry.
- Completed application must be submitted at least two weeks prior to event
- Application fee must be submitted with application, \$25, cash or check made out to SRIA
- Site-map must be submitted with application
- Certificate of flame resistance must be submitted with application
- Tents must be secured without driving stakes into any pavement
- A fire extinguisher and 'No Smoking' signs posted in the tent at all times and must be visible
- The Island Authority will contact you upon approval
- Please refer to Escambia County ordinance 2015-29 regarding items left unattended on the beach after sunset



# Application For Tent Permit

NOTE: A building permit must be obtained from the Escambia County Building Safety Department after SRIA approval.  
Santa Rosa Island Authority – Pensacola Beach  
Phone: (850) 932-2257 Fax: (850) 932-1866

Applicant's Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Type of Event: \_\_\_\_\_

Date(s) of Event: \_\_\_\_\_ Time: \_\_\_\_\_

Size of Tent: \_\_\_\_\_ Location of Tent: \_\_\_\_\_  
(attach Certificate of Flame Resistance)

Location of Tent (street address): \_\_\_\_\_  
(attach Site Plan noting location of the tents)

Date/Time to be Erected: \_\_\_\_\_

Date/Time to be Removed: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

\$25 Tent Fee _____ Paid _____ Waived
---

This Box to Be Completed By SRIA Staff	
Staff Comments: _____	
_____	
_____	
_____	
APPROVED BY	DATE
NOT APPROVED	

Escambia County Approval :You must have a Fire Extinguisher & No Smoking Signs inthe tent at all times.

These pages are to be submitted to Escambia County Fire-Rescue, Office of Fire Prevention, along with the approved SRIA permit. The Office of Fire Prevention is located at 3363 West Park Place, 850.595.1810, call for applicable fees.

Complete the 'Special Event Permit Application' for Escambia County

Complete the 'Tent Permit Site Plan Submittal Checklist' by reading through each item and placing a checkmark by each item as it pertains to your event

Sign and date the form

If you are not the property owner you will need proof of permission to locate the tent on private property

You will need three (3) sets of site plans for Escambia County

You will need three (3) copies of the tents Flame Resistance Certificate for Escambia County

**You must provide Santa Rosa Island Authority with a copy of the Escambia County Fire-Rescue permit before the tent can be erected.**

Page one follows this instruction page; printed on reverse side



**TENT PERMIT  
SITE PLAN SUBMITTAL CHECKLIST  
FFPC - NFPA 101 (2010) EDITION**

The following Tent Permit Site Plan Submittal Checklist is required information for a tent permit review. Use of the form does not guarantee that plans will be accepted on the first submittal, but will aid in reducing the number of re-submittals required due to the lack of information or conflicting information being provided. This checklist should not be considered to be all-inclusive. Additional information may be required. Requirements are based on NFPA 101 the Life Safety Code, as included in the Florida Fire prevention Code (FFPC).

For issuance of the tent permit and prior to any installation and inspection request, the following items shall be completed, submitted and/or approved.

- D Tent permit application - for all single tents larger than 120 sq ft or multiple smaller tents not separated by 10 ft or more that cover a ground area of more than 120 sq ft or greater that are utilized for a special event, vending or other commercial use. *(General rule of thumb is for any tent larger than 10 ft X 12 ft to be permitted.)*
- D Three (3) sets of site plans (must show entire property with location of tent and all other manmade or natural structures, barriers and roads). Parking shall not obstruct traffic flow or fire hydrants in the area. Roads must have an unobstructed width of 20 ft. Clearance to fire hydrants must be maintained at 7 % ft to front and sides, and 4 ft to the rear. {NFPA 1, Florida 2010 Edition, Chapter 18}
- D If applicant is not the property owner of location where the tent is to be placed, proof of permission from the owner or owner's representative to locate the tent on the property must be provided.
- D Payment of permit fees.

*Any material installed or work performed prior to the issuance of a permit will be subject to two times the permit fee and/or required to be removed. A hard copy of the permit and an the approved site plan are required to be maintained on the tent site at all times and must be on site prior to any work being performed unless a limited early start request has been granted. Limited early start requests are considered on a case by case basis, are required to be submitted in writing on letter head and are not automatically granted.*

3.3.260 Tent. A temporary structure, the covering of which is made of pliable material that achieves its support by mechanical means such as beams, columns, poles, or arches, or by rope or cables, or both. *(Temporary is a structure intended to remain in place for a period of not more than 180 days in any consecutive 12-month period.)*

#### 11.11.1 General.

- D 11.11.12 Tents shall be permitted only on a temporary basis.
- D 11.11.13 Tents shall be erected to cover not more than 75 percent of the premises, unless otherwise approved by the authority having jurisdiction.

#### 11.11.2 Flame Propagation Performance.

- D 11.11.2.1 All tent fabric shall meet the flame propagation performance criteria contained in NFPA 701, *Standard methods of Fire Tests for Flame Propagation of textiles and Films.*
- D 11.11.2.2 One of the following shall serve as evidence that the tent fabric materials have the required flame propagation performance:
  - O (1) The authority having jurisdiction shall require a certificate or other evidence of acceptance by an organization acceptable to the authority having jurisdiction.
  - D (2) The authority having jurisdiction shall require a report of tests made by other inspection authorities or organizations acceptable to the authority having jurisdiction.
- D 11.11.2.3 Where required by the authority having jurisdiction, confirmatory field tests shall be conducted using test specimens from the original material, which shall have been affixed at the time of manufacture to the exterior of the tent.

#### 11.11.3 Location and Spacing.

- D 11.11.3.1 There shall be a minimum of 10 ft between stake lines.





**TENT PERMIT  
SITE PLAN SUBMITTAL CHECKLIST  
FFPC -NFPA 101 (2010) EDITION**

**Page 2 is required to be completed and signed.**

- D 11.11.3.2 Adjacent tents shall be spaced to provide an area to be used as a means of emergency egress. Where 10 ft between stake lines does not meet the requirements for means of egress, the distance necessary for means of egress shall govern.
- O 11.11.3.3 Tents not occupied by the public and not used for the storage of combustible material shall be permitted to be erected less than 10 ft from other structures where the authority having jurisdiction deems such close spacing to be safe from hazard to the public.
- D 11.11.3.4 Tents, not exceeding 1200 ft<sup>2</sup> in ground area and located within fairgrounds or similar open spaces, shall not be required to be separated from each other, provided that safety precautions meet the approval of the authority having jurisdiction.
- O 11.11.3.5 The placement of tents relative to other structures shall be at the discretion of the authority having jurisdiction, with consideration given to occupancy, use, opening, exposure, and other similar factors.

**11.11.4 Fire Hazards.**

- D 11.11.4.1 The ground enclosed by any tent, and the ground for a reasonable distance but not less than 10 ft outside of such a tent, shall be cleared of all flammable or combustible material or vegetation that is not used for necessary support equipment. The clearing work shall be accomplished to the satisfaction of the authority having jurisdiction prior to the erection of such a tent. The premises shall be kept free from such flammable or combustible materials during the period for which the premises are used by the public.
- D 11.11.4.2 Where prohibited by the authority having jurisdiction smoking shall not be permitted in any tent.
- O 11.11.4.5 **Fire-Extinguishing Equipment.** Portable fire-extinguishing equipment of approved types shall be furnished and maintained in tents in such quantity and in locations as directed by the authority having jurisdiction.

**11.11.6.1 Fired Heaters**

- O 11.11.6.1.1 Only labeled heating devices shall be used.
- D 11.11.6.1.2 Fuel-fired heaters and their installation shall be approved by the authority having jurisdiction.
- O 11.11.6.1.3 Containers for liquefied petroleum gases shall be installed not less than 60 in. from any tent and shall be in accordance with the provisions of NFPA 58, *Liquefied Petroleum Gas Code*.
- D 11.11.6.1.4 Tanks shall be secured in the upright position and protected from vehicular traffic.

**11.11.6.2 Electric Heaters**

- D 11.11.6.2.1 Only labeled heaters shall be permitted.
- D 11.11.6.2.2 Heaters used inside tents shall be approved.
- D 11.11.6.2.1 Heaters shall be connected to electricity by electric cable suitable for outside use and is of sufficient size to handle the electric load.

**I attest that all required and applicable information noted above has been provided for review and approval and understand that inadequate or incorrect content is cause for permit denial.**

\_\_\_\_\_  
Signature of Applicant or Applicant's Representative

\_\_\_\_\_  
Date



THE COUNTY OF ESCAMBIA  
PENSACOLA, FLORIDA

PUBLIC SAFETY BUREAU  
MICHAEL WEAVER  
BUREAU CHIEF

FIRE PREVENTION DIVISION  
JOSEPH QUINN  
FIRE MARSHAL

SPECIAL EVENT PERMIT APPLICATION

<i>Check one of the following:</i>	
Tent Permit	
Operational Permit	<input checked="" type="checkbox"/>
Fireworks Permit	
Air Supported Structure	

Fire Safety Permit Number:	
Noise Waiver Permit Number:	
Approved By:	Date:

Applicant:	Phone Number:
Owner's Name:	Phone Number:
Owner's Address:	
City:	State: Zip Code:
Job Address:	

*Tent Permit Section Only*

Tent Usage:
Size of Tent: Date of Setup: Date of Event:

<i>Remarks or Comments:</i>
<i>Driving Directions:</i>

<u>Applicant Signature:</u>	Date:
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REVISED 11/0212012