



SANTA ROSA
ISLAND AUTHORITY

BOARD MEMBERS

Tammy Bohannon
Chairwoman

Janice Gilley
Vice Chair

Ed Guernsey
Secretary Treasurer

Dave Pavlock
Acting Secretary Treasurer

Thomas Campanella
Member

Jerry Watson
Member

W. A. "Buck" Lee
Executive Director

SANTA ROSA ISLAND AUTHORITY
DEVELOPMENT & LEASING COMMITTEE
MAY 28, 2014

MEMORANDUM

TO: Authority Members

FROM: Executive Director

DATE: May 29, 2014

RE: Minutes of May 28, 2014 Development & Leasing Committee Meeting

A regularly scheduled meeting of the Development & Leasing Committee was held on Wednesday, May 28, 2014. Members present were Mr. Ed Guernsey, Chairman, Mr. Dave Pavlock and Mr. Jerry Watson. Also present were Board Members Dr. Thomas Campanella, Ms. Tammy Bohannon, and Ms. Janice Gilley. Chairman Guernsey was late for the meeting, and Dr. Campanella served as Chair in his place for the first 3 items. Standing in for the Chairman of the Committee, Dr. Campanella called the meeting to order and presented the following items.

Item # 1 – Monthly update from Mr. Guernsey regarding lease fees and the property tax issue.

No report given, no action taken.

Item # 2 – William Losquadro – 39 Via de Luna – request to sublease to Ben Hamami d/b/a Dr. Smoothie (Smoothie & Ice Cream World) to sell smoothies and ice cream from leasehold property.(Staff report by Robbie Schrock)

Ms. Schrock gave background on the item and stated staff recommended approval.

Upon motion of Mr. Dave Pavlock seconded by Mr. Jerry Watson, the Committee unanimously approved staff's recommendation. (3-0)

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Item # 3 – Shaggy’s Pensacola Beach, LLC – 701 Pensacola Beach Blvd. – request to sublease to Capt. Jeff Lacour, d/b/a Dolphin Express to run dolphin cruises from leasehold slip. (Staff report by Robbie Schrock)

Ms. Schrock gave background on the item and stated staff recommended approval.

Ms. Bohannon questioned if the sublease would pay lease fees on reservations made online.

Mr. Pavlock questioned the signage space available at Shaggy’s, for the new sublease to advertise.

Mr. Ghio stated Shaggy’s would have to give up some space if Mr. Lacour wants to have signage.

Ms. Ford stated she had informed Mr. Lacour that he would have to pay a percentage on all bookings, online or in person.

Upon motion of Mr. Dave Pavlock seconded by Mr. Jerry Watson, the Committee unanimously approved staff’s recommendation, conditioning Mr. Lacour to pay fees on all reservations made for Dolphin Express. (3-0)

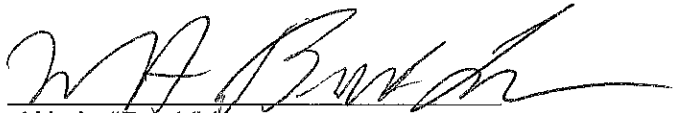
Mr. Guernsey resumed the Chair of this Committee for the last item.

Item # 4 - Sunset Holding Company, Inc. (East side Master Lease) – 41 Ft. Pickens Rd. – request to sublease to Matt LaFon and Scott Zepp, Sunset Jax, d/b/a Casino Beach Bar & Grill, to operate a food service business from leasehold property. (Staff report by Robbie Schrock)

Ms. Schrock gave background on the item and stated staff recommended approval.

Upon motion of Mr. Jerry Watson seconded by Mr. Dave Pavlock, the Committee unanimously approved staff’s recommendation. (3-0)

There being no further business before the Committee, the meeting was adjourned.



W. A. "Buck" Lee
Executive Director

WAL:jt

SANTA ROSA ISLAND AUTHORITY
DEVELOPMENT & LEASING COMMITTEE
MAY 28, 2014

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**SANTA ROSA ISLAND AUTHORITY
ADMINISTRATIVE COMMITTEE
MAY 28, 2014**

MEMORANDUM

TO: Authority Members
FROM: Executive Director
DATE: May 29, 2014
RE: Minutes of May 28, 2014 Administrative Committee Meeting

A regularly scheduled meeting of the Administrative Committee was held on Wednesday, May 28, 2014. Members present were Ms. Tammy Bohannon, Chair, Dr. Thomas Campanella, and Ms. Janice Gilley. Also present were Board Members, Mr. Ed Guernsey, Mr. Jerry Watson and Mr. Dave Pavlock. Ms. Bohannon called the meeting to order and presented the following items.

Item # 1 – Report on Financial Statements and Expenditures. (Staff report by Dottie Ford)

Ms. Ford presented the financials for review.

Upon motion of Dr. Thomas Campanella seconded by Ms. Janice Gilley, the Committee unanimously accepted the Report on Financial Statements and Expenditures as presented. (3-0)

Item # 2 - Discussion regarding adopting a policy regarding giving priority to local people/businesses when the SRIA needs services. (Staff report by Mike Stebbins) (Referred from April 23, 2014 Committee Meeting)

Mr. Stebbins stated he was meeting with Ms. Bohannon next week and they would have a proposed policy to present at the June 25, 2014 Committee Meeting.

Discussion followed.

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MAY 28, 2014

Mr. Stebbins assured the Committee there would be language in the policy allowing them to select the best lowest bidder, not just necessarily the lowest bidder.

Upon motion of Dr. Thomas Campanella seconded by Ms. Janice Gilley, the Committee unanimously approved continuing discussion on this item at the June 25, 2014 Committee Meeting. (3-0)

Item # 3 - Discussion on additional bike racks for the Island. (Staff report by Executive Director Buck Lee)

Mr. Lee showed a power point presentation of the current bike racks located at Casino Beach. He explained that Public Works director, Charlie Morgan, had located the proposed racks for only \$80 a rack. He suggested choosing bright colors.

Dr. Campanella does not agree the racks are appropriate for the Island. He stated they would be a waste of money and would get torn up.

Mr. Pavlock suggested placing racks at dune walkovers.

Mr. Ghio stated he had researched the idea of placing bike racks at the trolley stops, however the ones he had considered were \$300 each and not as sturdy and attractive as the proposed new racks.

Mr. Guernsey stated the racks were functional art, they didn't cost much money, and perhaps people will use them since they were more attractive.

Upon motion of Ms. Janice Gilley seconded by Dr. Thomas Campanella, the Committee unanimously voted to continue to pursue the bike rack issue, and have staff come back with a map of proposed sites. (3-0)

There being no further business before the Committee, the meeting was adjourned.



W. A. "Buck" Lee
Executive Director

WAL:jt

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