

PENSACOLA BEACH
SANTA ROSA ISLAND AUTHORITY

SANTA ROSA ISLAND AUTHORITY
PENSACOLA BEACH, FLORIDA
REGULAR BOARD MEETING MINUTES
DECEMBER 14, 2011

Board Members:

Elwyn Guernsey
Chairman

Dave Pavlock
Vice-Chairman

Vernon Prather
Secretary/Treasurer

Thomas Campanella
Acting Secretary/Treasurer

Fred Gant
Tammy Bohannon

W. A. "Buck" Lee
Executive Director

1-3. A regularly scheduled meeting of the Santa Rosa Island Authority was held on Wednesday December 14, 2011, beginning at 5:02 p.m. Members in attendance were: Mr. Dave Pavlock, Mr. Vernon Prather, Dr. Thomas Campanella, and Mr. Ed Guernsey, Chairman. Ms. Tammy Bohannon entered the meeting at 5:04 p.m and Mr. Gant was absent. Mr. Guernsey, Chairman, called the meeting to order and led the Pledge of Allegiance followed by a moment of meditation.

4. APPROVAL OF MINUTES (Regular Board Meeting -- (11/02/2011))

Upon motion of Mr. Dave Pavlock seconded by Dr. Thomas Campanella, the Board approved the minutes of the Regular Board Meeting as presented. (11/02/2011). (4-0)

5. CHANGES OR ADDITIONS TO AGENDA

6. ADOPTION OF AGENDA

Upon motion Mr. Vernon Prather seconded by Dr. Thomas Campanella, the Board unanimously recommended adoption of the Agenda as presented. (4-0)

7. CHAIRMANS COMMENTS

Mr. Guernsey recognized Sue Smith for 17 years of service to the SRIA and wished her well in her retirement.

8. CARR, RIGGS & INGRAM LLC AUDIT REPORT

Mr. Alan Jowers gave an overview of the audit. He said that Carr, Riggs and Ingram had issued a clean opinion and that the SRIA finance department had done a good job.

Upon motion of Mr. Dave Pavlock seconded by Dr. Thomas Campanella, the Board unanimously voted to accept the report as presented. (5-0)

9. PENSACOLA BEACH VISITOR'S INFORMATION CENTER

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Ms. Maureen Lamar submitted her report for review.

CONSENT AGENDA

10. COMMITTEE REPORTS

A. ARCHITECTURAL & ENVIRONMENTAL COMMITTEE, (11/16/2011) MR. VERNON PRATHER CHAIRMAN, MR. DAVE PAVLOCK AND MS. TAMMY BOHANNON, MEMBERS

Item # 1 – Joel & Beverly Campbell – 232 Sabine Drive - Lot 42, Block B – Villa Sabine – adjacent to Little Sabine Bay - Request to construct a new pier (6' x 90' dock), 12' x 18' platform and a 4 piling uncovered boatlift. (Staff report by Paolo Ghio)

The Committee unanimously approves staff's recommendation.

Item # 2 – Castaway's, sublease to Quietwater Entertainment, Inc. – 400 Quietwater Beach Road – Request to construct a palapa roof covering over a portion of the existing deck.(AEC action only)(Staff report by Paolo Ghio)

The Committee unanimously approves staff's recommendation.

Item # 3 – Sandpiper Gulf Aire Inn, d/b/a Paradise Bar & Grill – 21 Via de Luna – Request for construction of a conforming addition to an existing structure (gift shop & service bar). (AEC action only) (Staff report to Paolo Ghio)

The item was held in Committee at the request of the Leaseholder.

Item # 4 – Proposed amendments to the LDC Ordinance, Section 13.20.05 Definitions. Substantial Damage and Substantial Improvements. (Staff report by Paolo Ghio)

The Committee unanimously approves holding this item in Committee for further discussion.

B. DEVELOPMENT & LEASING COMMITTEE, (11/16/2011) MR. DAVE PAVLOCK, CHAIRMAN, MR. VERNON PRATHER AND MR. ED GUERNSEY, MEMBERS

Item # 1 - Mr. Scott Wheatley on behalf of Mr. Julian MacQueen, Innisfree Hotels– Request for consideration of a Lease Modification to allow the sale of alcohol at the

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Tiki Island Game Building. (Referred from the November 2, 2011 Regular Board meeting)(Staff report by Jayne Bell) **This item has been removed at the request of Mr. Wheatley on behalf of Mr. MacQueen.**

No action taken.

Item # 2 – Dr. Rod Lewis, Hass Center, University of West Florida – Discussion regarding the scope of work for a study on the impact of Pensacola Beach on the regional economy. (Staff report by Jayne Bell)

The Committee unanimously approved recommended approval moving forward with the study by Dr. Rod Lewis Hass Center, University of West Florida, on the economic impact of Pensacola Beach on the regional economy and to fund the cost of the study (\$31,500.00) from reserve for contingency, in the timeline that was provided in the initial proposal.

Item # 3 - Mr. Jerome B. Schluter and Ms. Lydia A. Spencer d/b/a IL of Pensacola Beach, LLC – Request approval to purchase and transfer assignment for Pensacola Beach Marina – 643 Pensacola Beach Blvd. (Staff report by Jayne Bell)

The Committee unanimously approves staff's recommendation.

Item # 4 – La Caribe Condo Association, Inc. – 60 Ft. Pickens Rd. – Request approval of Lease Amendment. (Staff report by Jayne Bell)

The Committee unanimously approves staff's recommendation.

Item # 5 – Boudreaux's Beachside Bar & Grill d/b/a Crabs - #6 Casino Beach Road – Request to extend the SW corner of the leasehold property to include a 35' x 95' portion of public beach. (Staff report by Paolo Ghio)

The Committee unanimously approves staff's recommendation.

C. ADMINISTRATIVE COMMITTEE,(11/16/2011) CHAIRMAN, DR. THOMAS CAMPANELLA AND MR. ED GUERNSEY AND MR. VERNON PRATHER, MEMBERS

Item # 1 – Report on Financial Statements and Expenditures. (Staff report by Dottie Ford)

The Committee unanimously recommends acceptance of the Financial Statements and Expenditures as presented.

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Item # 2 - SRIA Public Works Department – Request approval of a lease agreement for a 2012 Elgin Pelican street sweeper. (Staff report by Mason Kilgore)

The Committee unanimously approves staff's recommendation.

Item # 3 – Request approval for an amendment and renewal of the SRIA Economic Incentive Policy for Commercial Leaseholders. (Staff report by Jayne Bell)

The Committee unanimously approves staff's recommendation.

Item # 4 – Request approval to amend Section 6 (Leaves of Absence) – SRIA Personnel Policy to include Section 6A – Family Medical Leave Act (FMLA). (Staff report by Jayne Bell)

The Committee unanimously approves staff's recommendation.

Item # 5 – Request approval to begin the RFQ (Request for Qualifications) for SRIA banking services. (Staff report by Dottie Ford)

The Committee unanimously approves the request to begin the RFQ (Request for Qualifications) for SRIA banking services.

Upon motion of Mr. Vernon Prather seconded by Ms. Tammy Bohannon, the Board unanimously recommended approval of the Consent Agenda as presented. (5-0)

REGULAR AGENDA

11. REPORTS

A. EXECUTIVE DIRECTOR'S REPORT

Mr. Lee submitted his monthly report for the review of the Board.

He explained that the bid opening for the replacement of the wood on the Boardwalk had been delayed until Thursday, December 15, 2011. He requested the Board's permission to accept the lowest, most responsible bid.

Upon motion of Mr. Dave Pavlock seconded by Mr. Vernon Prather, the Board unanimously agreed to allow the Executive Director to sign off and accept the lowest most responsible bid for the replacement of the wood on the Boardwalk. (5-0)

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B. ATTORNEY'S REPORT

Mr. Stebbins submitted his monthly report for the review of the Board.

C. ENGINEER'S REPORT

Mr. Langston submitted his monthly report for the review of the Board.

12. VISITORS FORUM

13. BOARD MEMBERS FORUM

Dr. Campanella wished everyone a Merry Christmas and a Happy New Year.

14. ELECTION OF OFFICERS

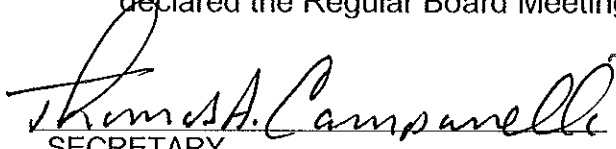
Ms. Bohannon nominated the following slate of officers for consideration:

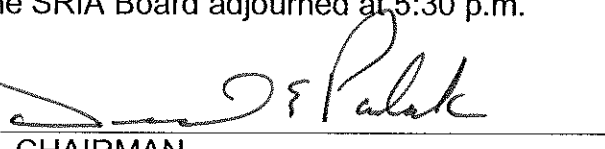
Chairman – Mr. Dave Pavlock
Vice – Chairman – Mr. Vernon Prather
Secretary/ Treasurer – Dr. Thomas Campanella
Acting Secretary/ Treasurer – Ms. Tammy Bohannon

Upon motion of Mr. Dave Pavlock seconded by Dr. Thomas Campanella, the Board unanimously recommended approval of the nominated slate of officers as presented by Ms. Bohannon. (5-0)

15. ADJOURN

There being no further business to come before the Board, Chairman Guernsey declared the Regular Board Meeting of the SRIA Board adjourned at 5:30 p.m.


SECRETARY


CHAIRMAN

(Please note that the Santa Rosa Island Authority does not make verbatim transcripts of its meetings, although the meetings are tape-recorded. Any person desiring a verbatim transcript of a meeting of the Santa Rosa Island Authority will need to independently secure such verbatim transcript.)