

# PENSACOLA BEACH

SANTA ROSA ISLAND AUTHORITY

Board Members:

Tammy Bohannon  
Chairwoman

Ed Guernsey  
Vice-Chairman

Dave Pavlock  
Secretary/Treasurer

Vernon Prather  
Acting -- Secretary/Treasurer

Fred Gant  
Thomas Campanella

W. A. "Buck" Lee  
Executive Director

## MEMORANDUM

TO: Authority Members

FROM: Executive Director

DATE: August 26, 2010

RE: Minutes of August 25, 2010 Development & Leasing Committee Meeting

A regularly scheduled meeting of the Development & Leasing Committee was held on Wednesday, August 25, 2010. Present were Ms. Tammy Bohannon, Mr. Vernon Prather and Mr. Ed Guernsey, Chairman. Also present were Board members Dr. Thomas Campanella, Mr. Fred Gant and Mr. Dave Pavlock. Mr. Guernsey, Chairman, called the meeting to order and presented the following items.

Item # 1 – Dr. Richard Snyder, Director of Center for Environmental Diagnostics and Bioremediation, University of West Florida – Informational report regarding the Deepwater Horizon Oil Spill.

### **No Action Taken/Information only.**

Item # 2 – Discussion regarding the future role of the Steering Committee.(Report by Dr. Thomas Campanella)

### **No Action Taken.**

Item # 3 – Mr. Lawrence Porto – Horizon Beach Service/Margaritaville Beach Hotel – 165 Ft. Pickens Road – Placement of four (4) storage boxes (4' x 8') for the beach rental equipment. (Referred from July 28, 2010 committee meeting) (Staff report by Sue Smith)

### SPEAKER:

Lawrence Porto

**Upon motion of Mr. Vernon Prather seconded by Ms. Tammy Bohannon, the Committee unanimously recommends this item be continued to the September 8, 2010 Regular Board meeting for additional discussion. (3-0)**

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DEVELOPMENT & LEASING COMMITTEE  
AUGUST 25, 2010

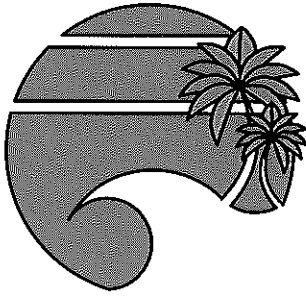
There being no further business before the Committee, the meeting was adjourned.

A handwritten signature in dark ink, appearing to read 'W.A. Buck Lee', written over a horizontal line.

W. A. "Buck" Lee  
Executive Director

WAL:mb

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# PENSACOLA BEACH

SANTA ROSA ISLAND AUTHORITY

## MEMORANDUM

TO: Authority Members

FROM: Executive Director

DATE: August 26, 2010

RE: Minutes of August 25, 2010 Architectural & Environmental Committee Meeting

A regularly scheduled meeting of the Architectural & Environmental Committee was held on Wednesday, August 25, 2010. Members present were Dr. Thomas Campanella and Mr. Dave Pavlock, Mr. Fred Gant, Chairman. Also present were Board members, Elwyn Guernsey, Mr. Vernon Prather and Chairwoman Tammy Bohannon. Mr. Fred Gant, Chairman, called the meeting to order and presented the following items.

Item # 1 – Marco Destin, Inc. d/b/a Alvin's Island # 12 – 400 Quietwater Beach Road – Request to construct 12 lighted window boxes for retail displays. (AEC action only) (Staff report by Sue Smith)

### SPEAKER:

Lila Cox

**Upon motion of Mr. Dave Pavlock seconded by Dr. Thomas Campanella the Committee unanimously recommends this item be continued to the September 8, 2010 Regular Board meeting for additional discussion. (3-0)**

Item # 2 – Little Sabine Investment Group, Inc – d/b/a Cabana Inn – 40 Ft. Pickens Road – Request to construct an accessory structure, i.e. outdoor bar and band area on leasehold property. (AEC action only) (Staff report by Sue Smith)

### SPEAKERS:

Kelley Amos  
Jim Martin on behalf of owner  
Mickey Bryan  
John Asmar on behalf of client, Pete Moore

Residents from adjacent properties brought forth concerns regarding the noise level that would be generated by the outdoor bar and band area on this leasehold.

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Mr. Jim Martin addressed the concerns of the residents to the Committee members.

**Upon motion of Mr. Dave Pavlock seconded by Dr. Thomas Campanella the Committee unanimously recommends this item be continued to the September 8, 2010 Regular Board meeting for additional discussion. (3-0)**

Item # 3 – Steve Stuk – 1311 Panferio Drive – Lot 3, Block 52, Villa Segunda – Sound side – Request to remove and reconstruct a single-family pier (30' x 6') and an 18' x 12' terminal platform. (Staff report by Sue Smith)

**Upon motion of Mr. Dave Pavlock seconded by Dr. Thomas Campanella the Committee unanimously recommends approval to remove and reconstruct a single-family pier (30' x 6') and an 18' x 12' terminal platform in accordance with all applicable codes and regulations. (3-0)**

Item # 4 – Sunrise Hospitality of Pensacola Beach, LLC – d/b/a Hilton Hotel, 14 Via de Luna and Holiday Inn Pensacola Beach, 16 Via de Luna (Gulf side) – Request to construct an elevated pedestrian bridge and ground sidewalks between the Hilton Hotel and Holiday Inn Pensacola Beach. (Staff report by Sue Smith)

SPEAKER:

Rich Chism

**Upon motion of Mr. Dave Pavlock seconded by Dr. Thomas Campanella the Committee unanimously recommends approval to construct an elevated pedestrian bridge and ground level sidewalks between the Hilton Hotel (14 Via de Luna) and Holiday Inn Pensacola Beach (16 Via de Luna), in accordance with all applicable codes and regulations; subject to an easement agreement for incorporation into the lease as recommended by Mike Stebbins. (3-0) The document is to be prepared by Sunrise Hospitality of Pensacola Beach, LLC – d/b/a Hilton Hotel and reviewed by Mike Stebbins.**

Item # 5 – Holiday Holding Trust – a/k/a Holiday Townhouse, 15 Via de Luna and Tiki House, 17 Via de Luna (Sound side) – Request for a temporary use change of the existing properties for a Recreational Vehicle Park. (Staff report by Sue Smith)

SPEAKER:

Jason Rebol

**Upon motion of Mr. Dave Pavlock seconded by Dr. Thomas Campanella the Committee unanimously recommends approval of the following items for a temporary use change of 15 Via de Luna a/k/a/ Holiday Townhouse and 17 Via de Luna a/k/a Tiki House for a Recreational Vehicle Park:**

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- 1. Based upon the Board's previous action of May 12, 2010 for a 10 year contract with a five year renewal option, a second (5) year extension is requested in order to obtain the Bank's approval for a twenty-year (20) amortization for the extensive improvements to the site required to do a first-class site, and**
- 2. Conceptual approval of the site plan, with final plans to be resubmitted for final action.**

**Subject to submittal of a detailed landscaping plan for the property. (3-0)**

Item # 6 – Baywatch Condominiums – 1150 Ft. Pickens Road – Request to erect “No Parking” signs along the right-of-way in front of Baywatch Condos. (Staff report by Sue Smith)

**SPEAKER:**

Jim Cox

**Upon motion of Mr. Dave Pavlock seconded by Dr. Thomas Campanella the Committee unanimously recommends approval to erect “No Parking” Signs at the entrance driveways to the Baywatch Condominiums at 1150 Fort Pickens Road. (3-0)**

Add on Item # 7 – Margaritaville Beach Hotel- 165 Ft. Pickens Road – Gulf Side – Request to place two (2) fire pits on leasehold property. (Staff report by Sue Smith)

**SPEAKER:**

Jim Wiseman

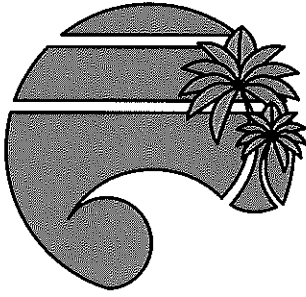
**Upon motion of Dr. Thomas Campanella seconded by Mr. Dave Pavlock, the Committee unanimously recommends approval to place two (2) fire pits on Margaritaville Beach Hotel leasehold property in accordance with all applicable codes and regulations. The cost of this project is less than \$25,000, therefore only requiring AEC action**

There being no further business before the Committee, the meeting was adjourned.

  
W. A. "Buck" Lee  
Executive Director

WAL:mb

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# PENSACOLA BEACH

SANTA ROSA ISLAND AUTHORITY

## MEMORANDUM

TO: Authority Members

FROM: Executive Director

DATE: August 26, 2010

RE: Minutes of August 25, 2010 Administrative Committee Meeting

A regularly scheduled meeting of the Administrative Committee was held on Wednesday, August 25, 2010. Members present were Mr. Elwyn Guernsey, Mr. Vernon Prather, and Mr. Dave Pavlock, Chairman. Also present was Board member Ms. Tammy Bohannon. Mr. Dave Pavlock, Chairman, called the meeting to order and presented the following items.

Item # 1 – Report on Financial Statements and Expenditures. (Staff report by Dottie Ford)

**Upon motion of Mr. Ed Guernsey seconded by Mr. Vernon Prather the Committee unanimously accepted the Report on Financial Statements and Expenditures. (3-0)**

Item # 2 – Request to amend Section 6.2 of the SRIA Personnel Regulations regarding accumulation of annual leave. (Staff report by Jayne Bell)

**Upon motion of Mr. Vernon Prather, seconded by Mr. Ed Guernsey the Committee unanimously approved to amend Section 6.2(e) of the SRIA Personnel Regulations to duplicate Escambia County's current accumulation of annual leave regulations and increasing the carry over amount to 400 hours. Also, (j) addresses the transfer of annual leave should employees transfer departments within the SRIA or other County agencies. (3-0)**

Item # 3 – Approval of "Information Technology/Computer Acceptable Use Policy" (Staff report by Jayne Bell)

**Upon motion of Mr. Vernon Prather seconded by Mr. Ed Guernsey the Committee unanimously approved the "Information Technology/Computer Acceptable Use Policy" as presented (3-0)**

Item # 4 - Report regarding violation's of the Large Gathering/Wedding Events Application/ Permit guidelines for 900 and 902 Ariola Drive. (Staff report by Jayne Bell)

SPEAKER:

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ADMINISTRATIVE COMMITTEE  
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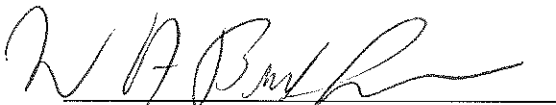
Item # 4 - Report regarding violation's of the Large Gathering/Wedding Events Application/ Permit guidelines for 900 and 902 Ariola Drive. (Staff report by Jayne Bell)

SPEAKER:

Ray Ascherfeld

Upon motion of Mr. Vernon Prather seconded by Mr. Ed Guernsey the Committee unanimously approved assessment of an after-the-fact penalty of \$500.00 and increasing the "security deposit" to \$500.00 for a first time violation of the Large Gathering/Wedding Events Application for 902 Ariola Drive. For 900 Ariola Drive, staff was directed to prepare a letter reminding the owner/ agent of their responsibilities for short term rentals and informing them that we are monitoring the situation due to complaints. (3-0)

There being no further business before the Committee, the meeting was adjourned.



W. A. "Buck" Lee  
Executive Director

WAL:mb

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