

MEMORANDUM

TO: Authority Members

FROM: General Manager

DATE: May 5, 2004

RE: Minutes of April 21, 2004 Administrative Committee Meeting

A regularly scheduled meeting of the Administrative Committee was held on Wednesday, April 21, 2004. Members present were Mr. Bill Griffith, Dr. Thomas Campanella, and Mr. Don Ayres serving in the absence of Mr. Jimmie Perkins. Also present were board members Mr. Thom Blas and Mr. McGuire Martin. Mr. Griffith, acting chairman of the committee, called the meeting to order and presented the following items:

Item #1 – Report on Financial Statements and Expenditures

Ms. Nita Omley presented the report on financial statements and expenditures and a discussion followed.

Upon motion of Mr. Griffith, seconded by Mr. Ayres, the committee unanimously recommended acceptance of the report on financial statements and expenditures. (3-0)

Item #2 – Promotions & Events Report

Ms. Mary Bolman reviewed the Promotions & Events report for the committee's information and noted that the report was published in the background material.

For Information: Mr. Blas and Dr. Campanella asked that staff look into use of the annual pass lane at the Bob Sikes Bridge by cash customers and possible changes in the signage. The Manager said staff could research the issue and report at the May committee meetings.

Minutes
Santa Rosa Island Authority
Administrative Committee
April 21, 2004

There being no further business before the committee, the meeting was adjourned.

Monte E. Blews
General Manager

MEB:mks

(Please note that the Santa Rosa Island Authority does not make verbatim transcripts of its meetings, although the meetings are tape-recorded. Any person desiring a verbatim transcript of a meeting of the Santa Rosa Island Authority will need to independently secure such verbatim transcript.)