

MEMORANDUM

TO: Authority Members

FROM: General Manager

DATE: March 29, 2004

RE: Minutes of March 10, 2004 Administrative Committee Meeting

A regularly scheduled meeting of the Administrative Committee was held on Wednesday, March 10, 2004. Members present were Mr. Bill Griffith, Dr. Thomas Campanella, and Mr. Don Ayres serving in the absence of Mr. Jimmie Perkins. Also present was board member Mr. Thom Blas. Board member absent was Mr. McGuire Martin. Mr. Griffith, acting chairman of the committee, called the meeting to order and requested that the Attorney's Report be added to the agenda. He then presented the following items:

Item #1 – Revision to SRIA Board Policy on Disposition of Equipment

Ms. Mary Bolman reviewed the history behind the request, noting that the request was for revised language to enable staff to distribute surplus property, previously approved for disposal, to non-profit agencies without having to return for a second board approval.

Upon motion of Dr. Campanella, seconded by Mr. Ayres, the committee unanimously recommended approval of the revision to the SRIA Board Policy on Disposition of Equipment as presented by staff. (3-0)

Item #2 – Report on Financial Statements and Expenditures

Ms. Nita Omley reviewed the Report on Financial Statements and Expenditures, and a brief discussion followed.

Upon motion of Mr. Ayres, seconded by Dr. Campanella, the committee unanimously recommended acceptance of the Report on Financial Statements and Expenditures. (3-0)

Item #3 – Promotions & Events Report

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Ms. Bolman said the report was published in the board's background material for their information.

Item #4 – Attorneys Report

Mr. Matt Dannheisser reported on the status of the road dispute lawsuit, noting that the plaintiffs had agreed that the Santa Rosa Island Authority's motion to dismiss the lawsuit should be granted; therefore, counsel expected the motion to be granted. He said the plaintiffs indicated they planned to amend the complaint on some other basis.

There being no further business before the committee, the meeting was adjourned.

Monte E. Blews
General Manager

MEB:mks

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