

SANTA ROSA ISLAND AUTHORITY
PENSACOLA BEACH, FLORIDA
REGULAR BOARD MEETING MINUTES
NOVEMBER 5, 2003

1-2. A regularly scheduled meeting of the Authority was held on Wednesday, November 5, 2003, beginning at 5:00 p.m. Members in attendance were: Mr. Bill Griffith, Mr. Don Ayres, Mr. McGuire Martin, Mr. Jimmie Perkins, Dr. Thomas Campanella, and Mr. Thom Blas. Mr. Griffith, Chairman, called the meeting to order and led the Pledge of Allegiance.

3. **Upon motion of Mr. Ayres, seconded by Mr. Martin, the board unanimously approved the minutes of the regular board meeting of October 1, 2003. (6-0)**

4-5. **Upon motion of Mr. Blas, seconded by Mr. Martin, the board unanimously adopted the agenda with the following changes: Deleted Items #3, #4 and #5 from New Business regarding changes to the previous approval for rock revetments in Lafitte Cove; added Item #7 of New Business regarding Public Safety Grant Applications; added Item #8 of New Business regarding use of donated funds for a lifeguard stand. (6-0)**

6. READING OF RECUSAL FORMS

Ms. Mary Bolman reviewed the recusal forms issued since the time of the previous meeting.

7. CHAIRMAN'S COMMENTS

Mr. Griffith reviewed the guidelines for speakers appearing before the Santa Rosa Island Authority board. A brief discussion was held regarding updating the committee assignments for the board members. Mr. Griffith then expressed his concern about involvement of other parties in the development of the traffic study.

8. SPECIAL RECOGNITION - ANN & CHARLIE KNIGHT - COORDINATORS OF THE SRI TRIATHLON

Mr. Griffith read a resolution recognizing Ann and Charlie Knight for their contributions to the Santa Rosa Island Triathlon (copy of resolution attached hereto and by reference

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made a part hereof). The Manager reviewed plans for a special recognition monument to be erected in the vicinity of Casino Beach in recognition of the Knights. The board heard comments from Ann and Charlie Knight.

Upon motion of Mr. Blas, seconded by Mr. Perkins, the board unanimously adopted a revised resolution of recognition in honor of Ann and Charlie Knight, coordinators of the Santa Rosa Island Triathlon. (6-0)

9. PENSACOLA BEACH RESIDENTS & LEASEHOLDERS ASSOCIATION REPORT

Mr. Gary Smith, President of the Pensacola Beach Residents & Leaseholders Association, noted that speakers at the association's October meeting were Ms. Marilyn Sundstrom speaking on long-term funding options for the Pensacola Beach Charter School and Mr. Bill Griffith speaking on lease restrictions and building caps. He noted that Mr. Don Partington, attorney for the Navarre Beach Leaseholders in their taxation lawsuit, would be speaking at the November 11 meeting of the association at the Pensacola Beach Community Church. Mr. Smith said that it was time for the sea oat harvest. He said that interested parties should harvest sea oats that were not on public land and deliver the harvested sea oats to Ms. Debbie Magyarosi at 1710 Via de Luna.

10. PENSACOLA BEACH CHAMBER OF COMMERCE REPORT

Ms Sandy Johnston, Manager of the Pensacola Beach Visitor's Information Center, reported that a proposed ordinance regarding parades was scheduled to be presented to the Escambia County Board of County Commissioners on November 17. She noted that the Relay for Life was scheduled for April 23 and 25, and several Pensacola Beach teams were scheduled to participate.

Ms. Johnston said she received a schedule of the spring breaks for 2004, noting that the spring breaks begin in mid-February and continue through mid-April. She then requested that the trolley signs be covered or removed since the trolley is not running at this time. Ms. Johnston said that modifications to the Island Guide were underway and due to the advertising agency by December 31. She then reviewed a proposal by the Soft Rock radio station to hold a "Light up the Island" holiday lighting competition on Pensacola Beach.

Ms. Johnston noted that November was military appreciation month and many businesses offered special military discounts. Ms. Johnston announced that the United States Post Office would hold their holiday food drive on Friday, November 21; however, they were not permitted to place flyers in the mail boxes as reminders. Mr. Griffith asked that the food drive be posted on the reader board. Ms. Johnston then

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said that the chamber wished to work with staff regarding the wording of the amendment to include a renewal option in the commercial leases that currently do not have renewal options.

CONSENT AGENDA

11. COMMITTEE REPORTS

Committee Action:

A. DEVELOPMENT & LEASING COMMITTEE (10-8-03) - Mr. Jimmie Perkins,
Chairman

The committee unanimously recommends approval of the following items:

Item 1-A – Amendment of all commercial leases without renewal clauses to include a renewal clause, negotiable as to terms and conditions, with the provision that the renewal clause not be exercised sooner than one year prior to expiration of the existing lease

Item #1-B – Staff research and report on the previously proposed commercial lease extension policy

Item #2 – Azure Development, L.L.C., d/b/a Soundside Centre, 5 Via de Luna – Revisions to tenant list for the Phase II Retail Complex to include a retail space in Unit 5.5 (The Bead Shop) and an office in Unit 10 (for the Aveda Day Spa)

Board Action:

Upon motion of Mr. Perkins, seconded by Mr. Martin, the board unanimously approved the recommendations of the committee. (6-0)

B. ARCHITECTURAL AND ENVIRONMENTAL COMMITTEE (10-8-03) - Mr.
McGuire Martin, Chairman

Committee Action:

The committee unanimously recommends approval of the following item:

Item # 1 – Mr. Jerry Wright, Sabine Marina Associates, LLC – 715 Pensacola Beach Boulevard (Little Sabine Bay) - Request to install six mooring piles and erect an uncovered boat lift in slip #59 at Sabine Marina, subject to receipt of letters of comment with no

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objection from the adjacent leaseholders

Board Action:

Upon motion of Mr. Martin, seconded by Dr. Campanella, the board unanimously approved the recommendation of the committee. (6-0)

C. ADMINISTRATIVE COMMITTEE (9-17-03) - Mr. Bill Griffith, Chairman

Committee Action:

The committee unanimously recommends acceptance of the following item:

Item #1 – Report on Financial Statements and Expenditures

The following item was for information only (no board action necessary):

Item #2 – Promotions & Events Report

Board Action:

Upon motion of Mr. Perkins, seconded by Mr. Blas, the board unanimously approved the recommendation of the committee. (6-0)

REGULAR AGENDA

12. OLD BUSINESS

Item #1 – Partial Waiver of Lease Fees for Certain Non-Profit Charitable Lessees

The Manager reviewed the background of the item, stating that he had researched the issue with the county staff as previously directed by the board; however, they were not supportive of a lease fee waiver. A discussion followed.

Mr. Martin made a motion to table the issue and Mr. Perkins seconded the motion. The motion failed on a vote of 0-6.

A lengthy discussion followed.

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Upon motion of Mr. Ayres, seconded by Dr. Campanella, the board unanimously voted to carefully examine what the audit report has to say about the issue of payment of lease fees on dues and memberships and if they still take exception with the conclusions of the report, initiate the process to reverse the findings of the report. (6-0)

Mr. Ayres and Mr. Blas announced that they should have recused themselves from the vote as they are members of the Pensacola Beach Elk's Club.

Upon motion of Dr. Campanella, seconded by Mr. Perkins, the board unanimously voted to rescind the previous motion. (6-0)

Upon motion of Dr. Campanella, seconded by Mr. Perkins, the board voted to carefully examine what the audit report has to say about the issue of payment of lease fees on dues and memberships and if they still take exception with the conclusions of the report, initiate the process to reverse the findings of the report. (4-0 with Mr. Ayres and Mr. Blas recusing themselves from the vote)

Item #2 – Road Improvement Project – Parking

Mr. Ayres noted his concerns with constructing more parking lots on Ft. Pickens Road. A discussion followed.

13. NEW BUSINESS

Item #1 – Budget for 2004 Mardi Gras

The board heard comments from Ms. Andrea Brundt and Mr. Vern Phillips, representing the Krewe of Wrecks. The Manager reviewed staff's position, and said staff did not recommend increasing the budget for the 2004 Mardi Gras activities to \$41,073.54. A discussion followed.

Upon motion of Mr. Martin, seconded by Mr. Perkins, the board unanimously voted to increase the budget for the 2004 Mardi Gras activities from \$22,500 to \$25,000. (6-0)

Item #2 – Heliworks, Inc.- 410 Pensacola Beach Boulevard – Request for approval to sublease to Darrell and Robin Crush d/b/a Island Delights Snow Cream

Ms. Bolman reviewed the request, stating that staff recommended approval of the request

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subject to staff approval of the placement of the concession trailer, receipt of all required permits and approvals, and payment of 5% percentage fees. A discussion followed during which the board heard comments by Ms. Robin Crush.

Upon motion of Mr. Martin, seconded by Mr. Perkins, the board approved the request by Heliworks, Inc., 410 Pensacola Beach Boulevard, for approval to sublease to Darrell and Robin Crush d/b/a Island Delights Snow Cream, subject to staff approval of placement of the concession trailer, receipt of all required permits and approvals, and payment of 5% percentage fees. (5-1 with Mr. Ayres voting in the negative)

Item #3 – Mr. Steve Jernigan – 242 LeStarboard Drive – Lot 5, Lafitte Cove (Santa Rosa Sound) – Request to amend October 1, 2003 approval and construct a 10 foot wide x 4 foot high x 90 foot long rock revetment along the mean high water line

Item #4 – Mr. Erick Lang – 240 LeStarboard Drive – Lot 6, Lafitte Cove (Santa Rosa Sound) – Request to amend October 1, 2003 approval and construct a 10 foot wide x 4 foot high x 95 foot long rock revetment along the mean high water line

Item #5 – Ms. Mary Jo Morrissey – 238 LeStarboard Drive – Lot 7, Lafitte Cove (Santa Rosa Sound) – Request to amend October 1, 2003 approval and construct a 10 foot wide x 4 foot high x 85 foot long rock revetment along the mean high water line

Items #3, #4, & #5 were withdrawn at the request of the applicants.

Item #6 – Disposal of Surplus Equipment

Ms. Bolman said staff recommended approval to dispose of the list of surplus equipment contained in the board's background material. A discussion followed.

Upon motion of Mr. Blas, seconded by Mr. Perkins, the board unanimously approved disposing of the list of surplus equipment, as presented by staff. (6-0)

Item #7 – Public Safety Grant Applications

Mr. Bob West said that staff recommended that the board authorize the Manager to sign three Florida Department of Health Emergency Medical Services matching grant applications for the Public Safety Department for the purpose of providing training manikins, materials, medical equipment, and automated external defibrillators. He said the Authority

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would be required to provide a 25% match, which is available within existing funding allocations.

Upon motion of Mr. Perkins, seconded by Mr. Blas, the board unanimously voted to authorize the Manager to sign three Florida Department of Health Emergency Medical Services matching grant applications for the Public Safety Department for the purpose of providing training manikins, materials, medical equipment, and automated external defibrillators. (6-0)

Item #8 – Use of Donated Funds for a Lifeguard Stand

Mr. Ayres recommended that the \$3,050 in donations to the lifeguard program be dedicated to construction of a new lifeguard stand, with a perpetual plaque in memory of “Mayor” Dan Summerlin, crediting him with his portion of the donation, placed on one of the lifeguard stands in the central beach area.

Upon motion of Mr. Ayres, seconded Mr. Martin, the board unanimously approved dedicating the \$3,050 in donations to the lifeguard program to construct a new lifeguard stand and placing a perpetual plaque crediting “Mayor” Dan Summerlin with his donation on one of the lifeguard stands in the central beach area. (6-0)

14. REPORTS

A. MANAGER’S REPORT

The Manager noted that his report was published in the board’s background material. He said that staff planned to test a “transponder-only” lane at the Bob Sikes Bridge toll facility in the near future.

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B. ATTORNEY'S REPORT

Mr. Michael Stebbins, SRIA counsel, noted that the Attorney's Report was also published for information and that two Civil Service Board hearings regarding employee disciplinary action were scheduled for November.

C. ENGINEER'S REPORT

Mr. Dave Hemphill, SRIA engineering representative, reported that the road paving and parking lot paving were complete and the Quietwater Beach picnic shelters were under construction. He also reported on the status of the Florida Forever grant application.

There being no further business before the board, the meeting adjourned at 6:55 p.m.

CHAIRMAN

SECRETARY

(Please note that the Santa Rosa Island Authority does not make verbatim transcripts of its meetings, although the meetings are tape-recorded. Any person desiring a verbatim transcript of a meeting of the Santa Rosa Island Authority will need to independently secure such verbatim transcript.)