A. ARCHITECTURAL & ENVIRONMENTAL COMMITTEE, DR. THOMAS CAMPANELLA, CHAIRMAN, MS. KAREN SINDEL AND MS. JANICE GILLEY, MEMBERS

Item # 1 - Approval of Memorandum of Agreement between Gulf Islands National Seashore/National Park Services and Santa Rosa Island Authority – 2018 Turtle Monitoring Season. (Staff report by Paolo Ghio)

Item # 2 - Approval of Memorandum of Agreement between Gulf Islands National Seashore/National Park Services and Santa Rosa Island Authority – 2018 Shorebird Monitoring i.e. Piping Plover. (Staff report by Paolo Ghio)

Item # 3 - Request by Jeff Fortino – 1409 Maldonado Dr. – Lot 13, Block 48, Villa Segunda – to construct an in ground swimming pool with an encroachment of 7' into the rear yard setback. (Staff report by Paolo Ghio)

Item # 4 - Request by Brian Keigley-1011 Panferio Dr. – Lot 3, Block 27, Villa Segunda – to construct an in ground swimming pool with an encroachment of 21' into the rear yard setback and 4.6' into the west side yard setback. (Staff report by Paolo Ghio)

Item # 5 - Request by Glenn Barclay - 208 Ariola Dr. – Lot 3, Block 15, Villa Primera – to construct an in ground swimming pool with an encroachment of 10’ into the west side yard setback. (Staff report by Paolo Ghio)

Item # 6 - Beach to Bay, LLC – 460 Pensacola Beach Blvd. - Request to construct a 4’ x 265’ access pier, 4’ x 10’ terminal platform, 3’ x 10’ step down deck, and a 2 slip uncovered boat lift. (Staff report by Paolo Ghio)

Item # 7 - Discussion regarding the proposal for public access across Beach to Bay property (460 Pensacola Beach Blvd.) by Robert Rinke. (Staff report by Paolo Ghio)

B. DEVELOPMENT & LEASING COMMITTEE, MS. TAMMY BOHANNON, CHAIRWOMAN, DR. THOMAS CAMPANELLA AND MS. BRIGETTE BROOKS, MEMBERS

Item # 1 – Request by Greg Gordon, Sabine Marina – 715 Pensacola Beach Blvd. – to sublease to John Fagan, d/b/a Gulf Offshore Charters, Inc. to operate a charter fishing business from leasehold property. (Staff report by Robbie Schrock)
Item # 2 – Request by Beach to Bay, LLC – 460 Pensacola Beach Blvd. – to sublease to Adventures Abound @ Pensacola Beach, LLC. (Staff report by Robbie Schrock)

Item # 3 – Request by Mike Pinzone, Sunset Holding Company, Inc., d/b/a Pensacola Beach Gulf Pier – 41 Ft. Pickens Rd. – to make changes to the fees charged on the pier. (Staff report by Robbie Schrock)

Item # 4 – Request by Pensacola RV Park, LLC – 17 Via de Luna Dr. – to sublease to Phillip Stephens, d/b/a Pop Brothers, to operate a popsicle cart from leasehold property. (Staff report by Robbie Schrock)

Item # 5 – Request by Matt Lafon, Sunset Jax, d/b/a Beachin Burrito – 41 Ft. Pickens Rd. – to change the name of the sublease to Pier Café. (Staff report by Robbie Schrock)

C. ADMINISTRATIVE COMMITTEE, MS. KAREN SINDEL, CHAIRWOMAN, MR. JERRY WATSON AND MS. TAMMY BOHANNON, MEMBERS

Item # 1 – Report on Financial Statements and Expenditures. (Staff report by Dottie Ford)

Item # 2 – Request by Jim Vick, Pensacola Beach Elks Lodge #497, for a $1,000.00 sponsorship request for their annual golf tournament. (Staff report by Robbie Schrock)

Adjourn.

Please note that the Santa Rosa Island Authority does not make verbatim transcripts of its meetings, although the meetings are tape recorded. Any person desiring a verbatim transcript of a meeting of the Santa Rosa Island Authority will need to independently secure such verbatim transcript.
Approval of Memorandum of Agreement between Gulf Islands National Seashore/National Park Services and Santa Rosa Island Authority - 2018 Turtle Monitoring Season. (Staff report by Paolo Ghio)

Background:
Since 1996 Gulf Islands National Seashore has conducted marine turtle nesting surveys on Pensacola Beach. Turtle nesting season is May 1st through October 31st of each year. The funding amount requested is $22,250.00, (a small increase from last year's $21,500.00).

Recommendation:
Staff recommends approval of the 2018 Turtle Monitoring Season, Memorandum of Agreement between National Seashore/National Park Services and Santa Rosa Island Authority, in the amount of $22,250.00. The funding will be provided by Development Services Contract Services.
Collaborative Sea Turtle Monitoring Project

Between

The United States Department of the Interior
National Park Service
Gulf Islands National Seashore

And

The Santa Rosa Island Authority

This project is entered into by and between the National Park Service (hereinafter “NPS”), The United States Department of the Interior, acting through the Superintendent of Gulf Islands National Seashore (hereinafter “Park”), and the Santa Rosa Island Authority (hereinafter “SRIA”), acting through the Chairman of Santa Rosa Island Authority. The purpose of this project is to facilitate shared functions between the Park and the SRIA in conducting marine turtle patrols on Pensacola Beach.

ARTICLE I: BACKGROUND AND OBJECTIVES

The Endangered Species Act of 1973 (ESA), as amended, provides a means to conserve threatened and endangered species and the ecosystems upon which they depend. The ESA directs all federal agencies to use their authorities to further the purposes of the ESA by carrying out programs to conserve threatened and endangered species.

Chapter 161 Florida Statutes specifies certain requirements which condition the nature, timing and sequence of coastal construction activities (including beach sweeping and raking) to provide protection to nesting sea turtles, hatchlings and their habitat. Coastal construction activities occurring between May 1 and October 31 require that early morning nesting surveys be performed prior to the commencement of daily construction activities.

The purpose of this project is to establish a working relationship between the SRIA and the Park to exercise and fulfill their responsibilities under the ESA and State law. The SRIA and the Park will work together to conserve species listed as threatened or endangered under the ESA, specifically marine sea turtles, by protecting and managing their populations and the ecosystems upon which those populations depend.

ARTICLE II: AUTHORITY
This project is entered into under the authority of 16 U.S. C. § 6 and 16 U. S. C. § 1b (5), and National Park Service Organic Act, 16 USC 1(b) (1); Protection Act of 1922, 16 USC 594, and the Omnibus Act of 1996.

ARTICLE III: STATEMENT OF WORK

A. The SRIA agrees to:

1. Provide a one (1) time advance of $22,500 to the Park for all reasonable cost associated with the marine turtle monitoring service from May 1, 2018 through April 30, 2019. This monitoring service primarily involves conducting morning patrols to locate marine turtle nests on Pensacola Beach from May 1, 2018 through mid-September, 2018.

2. Provide an all terrain vehicle to conduct the beach surveys;

3. Notify GUIS of any stranded (live or dead) marine turtle. SRIA will be responsible for removal/burial of the turtles after proper documentation has occurred by GUIS Resource Management staff.

B. The Park agrees to:

1. Provide a biologist/trained experienced volunteer to conduct morning patrols on Pensacola Beach 7 days per week. Patrols will commence at 0530-0600 hours, beginning May 1.

2. Provide turtle signs/stakes for nest protection and a monitoring log book complete with necessary forms and field guide;

3. Provide a training seminar available for SRIA employees to attend prior to May 1, 2018;

4. Provide biological expertise whenever a SRIA employee encounters a turtle nesting event;

5. Monitor all nests through the incubation period. When incubation is approaching completion, GUIS will monitor nests during the night time hours as needed until the nest hatches. GUIS will then mitigate disorientation events due to light pollution and to the greatest extent possible ensure hatchlings make it into the Gulf of Mexico;

6. Assess hatched nests 72 hours post-hatch;

7. Submit a required annual report as well as the nest relocation report to the State of Florida;
8. Respond to stranded marine turtles on Pensacola Beach and forward all proper documentation of the event to the State of Florida.

C. The parties further agree as follows:

   1. Each party agrees to provide the other party with a list of key officials, complete with telephone numbers that are to be contacted in the case of an emergency. This list is to be updated as needed and not less than annually.

**ARTICLE IV: TERM OF PROJECT**

This project shall remain in effect for a period of one (1) year unless sooner terminated by one of the parties pursuant to Article IX of this agreement.

**ARTICLE V: KEY OFFICIALS**

All communications regarding this project shall be directed to the key officials below:

A. For the Park:

   Technical POC  
   Mark Nicholas  
   1801 Gulf Breeze Parkway  
   Gulf Breeze, Florida 32563  
   Mark_Nicholas@nps.gov  
   850 934-2619

B. For the SRIA:

   Technical POC  
   Paolo Ghio  
   1 Via De Luna Dr  
   Pensacola Beach, FL 32561  
   Paolo_ghio@sria-fla.com  
   850 932-2257

**ARTICLE VI: PRIOR APPROVAL**

This project is subject to the Inclusion of the Pensacola Beach area under the Park’s existing FFWCC permit #032 for sea turtle nesting surveys.

The Park has approval authority over all personnel used in the nesting surveys and determines survey procedures in accordance with FFWCC standards.
ARTICLE VII: REPORT AND/OR DELIVERABLES

The GUIS biologist will provide the SRIA with an annual report detailing the activities of the 2018 marine turtle nesting season.

SRIA will submit, a check in the amount of $22,500 made payable to the National Park Service or other acceptable form of payment, to Gulf Islands National Seashore, 1801 Gulf Breeze Parkway, Gulf Breeze FL 32562, Attn: Park Budget Analyst.

ARTICLE VIII: PROPERTY UTILIZATION

Unless otherwise agreed to in writing by both parties, all property purchased by one party shall remain the property of the party.

ARTICLE IX: MODIFICATION AND TERMINATIONS

A. This agreement may be modified only by written instrument executed by the parties.

B. Either party may terminate this agreement by providing the other party with sixty (60) days advanced written notice. In the event that one party provides the other party with notices of its intention to terminate, the other party shall meet promptly to discuss the reasons for the notice and to try to resolve their differences amicably. The parties commit to using every reasonable means available, including the use of a neutral mediator if necessary to try to avoid terminating this agreement.

ARTICLE X STANDARD CLAUSES

A. Civil Rights

During the performance of this agreement, the parties agree to abide by the terms of USDI-Civil Rights Assurance Certification, non-discrimination, and will not discriminate against any person because of race, color, religion, sex, or national origin. The participants will take affirmative action to ensure that applicants are employed without regard to their race, color, sexual orientation, national origin, disabilities, religion, age or sex.

B. PROMOTIONS
The SRIA shall not publicize or otherwise circulate promotional material such as advertisements, sales, brochures, press releases, speeches, still and motion pictures, articles, manuscripts, or other publications, which state or implies Governmental, Departmental, bureau or Government employee endorsement of a product, service or position which the SRIA represents. No release of information relating to this agreement may state or imply that the Government approves of the SRIA's work or product, or considers the SRIA's work or product to be superior to other products or service.

C. PUBLIC INFORMATION RELEASE

The SRIA must obtain prior Government approval from the Park for any public information releases which refer to the Department of the Interior, any bureau, park unit, or employee (by name or title), or this agreement. The specific text, layout, photographs, etc. if the proposed release must be submitted with the request prior to approval.

ARTICLE XI: SIGNATURES

Gulf Islands National Seashore

Santa Rosa Island Authority

Daniel R. Brown
Superintendent

Date

Jerry Watson
Chairman

Date
Approval of Memorandum of Agreement between Gulf Islands National Seashore/National Park Services and Santa Rosa Island Authority – 2018 Shorebird Monitoring i.e. Piping Plover. (Staff report by Paolo Ghio)

Background:

As part of our permitting requirements for the 2016 Gulf Beach Nourishment project, we are required to monitor for shore birds during the yearly nesting season. This will be a continuing project, separate but in addition to the turtle monitoring agreement, the funding amount for the shore bird monitoring is $24,000.00.

Recommendation:

Staff recommends approval of the 2018, Memorandum of Agreement between National Seashore/National Park Services and Santa Rosa Island Authority in the amount of $24,000.00 for shorebird monitoring i.e. Piping Plover. The funding will be provided by Development Services Contract Services.
Collaborative Project to Supplement the Current Protection and Conservation of Shorebirds in Gulf Islands National Seashore, ie Piping Plover

Between

The United States Department of the Interior
National Park Service
Gulf Islands National Seashore

And

The Santa Rosa Island Authority

This project is entered into by and between the National Park Service (hereinafter “NPS”), The United States Department of the Interior, acting through the Superintendent of Gulf Islands National Seashore (hereinafter “Park”), and the Santa Rosa Island Authority (hereinafter “SRIA”), acting through the Chairman of Santa Rosa Island Authority. The purpose of this project is to facilitate shared functions between the Park and the SRIA in conducting marine turtle patrols on Pensacola Beach.

ARTICLE I: BACKGROUND AND OBJECTIVES

The Endangered Species Act of 1973 (ESA), as amended, provides a means to conserve threatened and endangered species and the ecosystems upon which they depend. The ESA directs all federal agencies to use their authorities to further the purposes of the ESA by carrying out programs to conserve threatened and endangered species.

In the conservation measures of the Biological Opinion (BO) issued to SRIA by the United States Fish and Wildlife Service (USFWS), the SRIA will assist the local shorebird stewards (Park) in protecting and managing wintering and migratory shorebirds in the vicinity of the Project Area.

The purpose of this project is to establish a working relationship between the SRIA and the Park to exercise and fulfill their responsibilities under the BO. The SRIA and the Park will work together to conserve these species.

ARTICLE II: AUTHORITY

This project is entered into under the authority of 16 U.S. C. § 6 and 16 U. S. C. § 1b (5), and National Park Service Organic Act, 16 USC 1(b) (1); Protection Act of 1922, 16 USC 594, and the Omnibus Act of 1996.
ARTICLE III: STATEMENT OF WORK

A. The SRIA agrees to:

1. Provide a one (1) time annual advance of $24,000 for 2018 to the Park for all reasonable cost associated with the conservation of shorebirds.

B. The Park agrees to:

1. Provide a biologist, biological technician to conduct shorebird surveys. Complete 20 shorebird surveys per year, 2 per month for 10 months at Fort Pickens and Santa Rosa. These surveys will monitor piping plovers and other shorebirds to document presence, habitat utilization, human interactions, band resightings, etc.

2. Enhance control measure of non-native predators and pests that prey on shorebirds and nesting shorebirds. A seasonal position (trapper) could be utilized in maintaining lower levels of predators, so as to benefit shorebirds, in particular nesting shorebirds. Current levels of non native predators are too high and removal rates are insufficient and an increase is warranted to due to extremely high levels of predation of shorebirds. Entire colonies of least terns have been predated and predation rates on snowy plovers can readily exceed 80%. The seashore could possibly enhance the current level of removal by utilizing funding to supplement a position that would initiate removals. This same position could possibly complete surveys from section 1.

3. As needed post loafing areas for piping plovers as closed to the public. Increase law enforcement patrols to the area. Piping plovers are largely limited to 2 main areas for feeding/loafing during non breeding months. One area is located east of Opal Beach on the north shore on a sand/mudflat expanse and another is located on the Big Sabine north shore. Shorelines of Fort Pickens are also utilized by piping plovers but to a lesser extent than the Santa Rosa area. These areas would be surveyed and possibly posted as closed to the public during periods of time when stress levels to the birds becomes too high, there by hampering efforts for this species to feed and loaf.

C. The parties further agree as follows:
1. Each party agrees to provide the other party with a list of key officials, complete with telephone numbers that are to be contacted in the case of an emergency. This list is to be updated as needed and not less than annually.

ARTICLE IV: TERM OF PROJECT

This project shall remain in effect for a period of one (1) year unless sooner terminated by one of the parties pursuant to Article IX of this agreement.

ARTICLE V: KEY OFFICIALS

All communications regarding this project shall be directed to the key officials below:

A. For the Park:

   Technical POC
   Mark Nicholas
   1801 Gulf Breeze parkway
   Gulf Breeze, Florida 32563
   Mark_Nicholas@nps.gov
   850 934-2619

B. For the SRIA:

   Technical POC
   Paolo Ghio
   1 Via De Luna Dr
   Pensacola Beach, FL 32561
   Paolo_ghio@sria-fla-com
   850 932-2257

ARTICLE VI: PRIOR APPROVAL

This project is subject to the Inclusion of the Pensacola Beach area under the Park’s existing FFWCC permit #032 for sea turtle nesting surveys.

The Park has approval authority over all personnel used in the nesting surveys and determines survey procedures in accordance with FFWCC standards.

ARTICLE VII: REPORT AND/OR DELIVERABLES

The GUIS biologist will provide the SRIA with an annual report detailing the activities of the 2018 shorebird surveys and accomplishments.
SRFA will submit, a check in the amount of $24,000 made payable to the National Park Service or other acceptable form of payment, to Gulf Islands National Seashore, 1801 Gulf Breeze Parkway, Gulf Breeze FL 32562, Attn: Park Budget Analyst.

ARTICLE VIII: PROPERTY UTILIZATION

Unless otherwise agreed to in writing by both parties, all property purchased by one party shall remain the property of the party.

ARTICLE IX: MODIFICATION AND TERMINATIONS

A. This agreement may be modified only by written instrument executed by the parties.

B. Either party may terminate this agreement by providing the other party with sixty (60) days advanced written notice. In the event that one party provides the other party with notices of its intention to terminate, the other party shall meet promptly to discuss the reasons for the notice and to try to resolve their differences amicably. The parties commit to using every reasonable means available, including the use of a neutral mediator if necessary to try to avoid terminating this agreement.

ARTICLE X STANDARD CLAUSES

A. Civil Rights

During the performance of this agreement, the parties agree to abide by the terms of USDI-Civil Rights Assurance Certification, non-discrimination, and will not discriminate against any person because of race, color, religion, sex, or national origin. The participants will take affirmative action to ensure that applicants are employed without regard to their race, color, sexual orientation, national origin, disabilities, religion, age or sex.

B. PROMOTIONS

The SRIA shall not publicize or otherwise circulate promotional material such as advertisements, sales, brochures, press releases, speeches, still and motion pictures, articles, manuscripts, or other publications, which state or implies Governmental, Departmental, bureau or Government employee endorsement of a product, service or position which the SRIA represents. No release of information relating to this agreement may state or imply that the Government
approves of the SRIA’s work or product, or considers the SRIA’s work or product to be superior to other products or service.

C. PUBLIC INFORMATION RELEASE

The SRIA must obtain prior Government approval from the Park for any public information releases which refer to the Department of the Interior, any bureau, park unit, or employee (by name or title), or this agreement. The specific text, layout, photographs, etc. if the proposed release must be submitted with the request prior to approval.

ARTICLE XI: SIGNATURES

Gulf Islands National Seashore

Daniel R. Brown Date
Superintendent

Santa Rosa Island Authority

Jerry Watson Date
Chairman

5
Architectural & Environmental Committee  
February 28, 2018  
Item A-3

Request by Jeff Fortino – 1409 Maldonado Dr. – Lot 13, Block 48, Villa Segunda – to construct an in ground swimming pool with an encroachment of 7’ into the rear yard setback. (Staff report by Paolo Ghio)

Background:

An encroachment is necessary in order to allow construction of the swimming pool, including hardscape on the lot because of the placement of the existing house.

Letters of no objection from the adjacent neighbors (1406, 1408, & 1410, VDL and 1407, 1411, Maldonado Dr.) are included in your back up.

The owner of 1407 Maldonado, Mr. Wohlers had some concerns regarding the noise the pool would create. Mr. Fortino has agreed to provide landscaping as a barrier as well as limiting the pool hours to follow the noise ordinance, and giving Mr. Wohlers direct contact information with the property management.

Recommendation:

Staff recommends approval of the request by Jeff Fortino – 1409 Maldonado Dr. – Lot 13, Block 48, Villa Segunda – to construct an in ground swimming pool with an encroachment of 7’ into the rear yard setback, including hardscape, in accordance with all applicable codes and regulations. Also, to inform renters/guests of the noise ordinance and ramifications of violating the statue, particularly in regard to the pool, providing landscaping as a buffer for the noise, and giving Mr. Wohlers the direct number to the property management company.
Hi Melody,
Hope all is well.
I tried to connect with you earlier and left a message if your voicemail.

I just wanted to formally request to be placed on February 28th agenda for the variance of my pool at 1409 Maldonado.

I look forward to speaking with you soon.

Thanks so much,

Jeff
MALDONADO DR

FORTINO
1409 MALDONADO DR.
PENSACOLA BEACH, FL

15' x 27'
6' Deep

Scale: 0.09 in. per ft.
Hello Melody,

I had a nice conversation with Jim Wohler regarding the pool at 1409 Maldonado. We agreed to put up a wood fence on the west side of the pool for noise abatement. We also agreed to put landscaping at the west end of the pool for additional noise abatement. We agreed to make guest aware of current noise ordinance and ramifications for violation of statute. I have provided Mr. Wohler with my personal cell number and advised him to call me any time he had an issue with pool noise or any other guest issue.

Thanks,
Joe Billingsly
General Manager
Paradise Beach Homes
Office: (850) 916-0777
Email: joe@paradisebeachhomes.com
Website: www.paradisebeachhomes.com

Good morning Joe:

Can you please provide me with the conditions in writing (email response is fine) that were agreed upon for this pool request.

Thank you,

Melody Bolster Forte
Assistant Manager
Development Services
Phone: 850-932-2257
Fax: 850-932-1866

**Please note my new email address moving forward**
Date: 12/23/17
Robbye Jahn
1406 Via Delma Dr
Pensacola Beach, Fl 32561

RE: Request for variance in to established setback for the construction of an in ground swimming pool on Pensacola Beach

Dear Robbye:

As the owner/contractor of 1406 Via Delma I have submitted to the Santa Rosa Island Authority a request to construct an in ground swimming pool that requires a variance of

[Diagram or plan not visible in text]

See attached survey/site plan showing the location of the pool.

As part of the submittal, the Santa Rosa Island Authority requests letters of comment from the adjoining/affected leaseholders stating that they have reviewed the site plan and either do or do not have any comments to the encroachment.

Please review the attached plan, check the appropriate box below and return to the Santa Rosa Island Authority no later than February 14th, 2018. This item has been placed on the Authority’s committee meeting scheduled for Wednesday, February 28th. It is important for the Authority to receive comment from the neighbors prior to final action. You may also email to melody.bolster@ate-fl.com, or fax to (850) 932-1866, Attention: Melody Bolster/Kara Gauntt, Santa Rosa Island Authority, Pensacola Beach, Florida.

Thank you for your consideration and if you have any questions please contact me at

850-361-5236 joespools91@gmail.com

Sincerely,
Joe Held
Golf Breeze Pools and Spas

(CHECK ONE, SIGN AND RETURN)

_________________________ I HAVE NO COMMENT

_________________________ I HAVE COMMENTS, SEE BELOW

Signature & Address of Adjacent Leaseholder: Kasi Odom 2/12/18
[Galvin’s Daughter]
Melody Bolster-Forte

From: Brad Comcast <bseitel@comcast.net>
Sent: Tuesday, January 09, 2018 9:08 PM
To: Melody Bolster-Forte
Cc: Jennifer D. Seitel; Joe Billingsly
Subject: Pool Variance for 1409 Maldonado

Melody,

We received a certified letter notifying us that the owner of 1409 Maldonado was seeking a pool variance to put a swimming pool in at their home at said address. Please consider this email as our approval of this. Please let us know if you need anything else from us regarding this.

Thanks,

Brad and Jennifer Seitel
Owners of house at 1408 Via De Luna Drive.

Sent from my iPad
Date: 12/23/17

Steven + Carol Headley
1410 Vanderbilt Dr.
Pensacola Beach, FL 32561

RE: Request for variance in to established setback for the construction of an in ground swimming pool on Pensacola Beach

Dear Steven + Carol:

As the owner/contractor of 1409 Maddonado, I have submitted to the Santa Rosa Island Authority a request to construct an in ground swimming pool that requires a variance of 10' into the rear 30' setback. See attached survey/site plan showing the location of the pool.

As part of the submittal, the Santa Rosa Island Authority requests letters of comment from the adjoining/affected leaseholders stating that they have reviewed the site plan and either do or do not have any comments to the encroachment.

Please review the attached plan, check the appropriate box below and return to the Santa Rosa Island Authority, no later than January 4th, 2018. This item has been placed on the Authority's committee meeting scheduled for Wednesday, January 14th. It is important for the Authority to receive comment from the neighbors prior to final action. You may also email to melody.bolster@san-fla.com, or fax to (850) 932-1866, Attention: Melody Bolster / Kara Gauntt, Santa Rosa Island Authority, Pensacola Beach, Florida.

Thank you for your consideration and if you have any questions please contact me at 850-361-5296 / joepool391@gmail.com

Sincerely,

Joe Held
Gulf Breeze Pools and Spas

(CHECK ONE, SIGN AND RETURN)

HAVE NO COMMENT

I HAVE COMMENTS, SEE BELOW

Signature & Address of Adjacent Leaseholder:

1410 Van Deburg Dr.
Pensacola Beach, FL 32561

RECEIVED
DEC 28 2017
SANTA ROSA ISLAND AUTHORITY
Hi Melody,

I have just spoken with Joe Billingsly from Paradise Coastal who is representing the owners of 1409 Maldonado Dr and he has sent me the updated plans for the pool. Joe assures me that sound dampening Landscaping will be planted between the pool and our Master bedroom. As well As assuring that the renters will be made aware of and follow current noise violation statures. With those stipulations and promissory from Joe Billingsly on behalf of the Owner I have no issues with current installation of the pool on the north side of 1409 Maldonado Dr Pensacola Beach, Fl 32561

Thank you again for all you assistance and concern regarding this matter.

Respectfully,
Jim Wohler
1407 Maldonado Dr
Pensacola Beach, Fl 32561
January 22, 2018

RE: Sign-Off for Easement Variance for Neighbor Pools (Addresses of Pools; 1409 Maldonado Dr. and 1408 Via DeLuna)

James Wohler
1407 Maldonado Dr.
Pensacola Beach, FL 32561

Dear Melony,

This letter is in regards to two neighbors that have asked for my signature for Easement Variance to install Pools (addresses include; 1409 Maldonado Dr. and 1408 Via DeLuna). I am quite opposed to signing the Variance letter allowing them to install the pools at their current locations. I have lived full time at 1407 Maldonado Dr. Pensacola Beach, FL 32561 for over 14 years and it is my primary residence. I work full time as well as my wife and she has three young kids living here as well. The locations of the rental house pools (listed above) are currently designed that they are directly outside our master bedroom and one of the children’s bedrooms. Recently, these two homes have been sold and have gone from full-time residents to full-time rental properties, the instances of noise violations have started and increase. Adding to our angst, is how close in proximity to our bedrooms these pools and outdoor party areas will be, especially since we work full time.

There is a rental home, with a pool, 3 houses down from us and from 8am till 2am daily there is continuous screaming, yelling and radios turned on full volume. I am seriously concerned that the location of these pools, being directly next to our bedrooms, will severely hinder our sleep and peacefulness as we have to be in bed early for work. As it is, the orientation of these homes decks and balconies hinder our ability to sleep/rest and I'm afraid that the location of these pools will only increase the noise and sound violations we're already experiencing.

Thank you for taking the time out of your day to listen to our concerns and desires regarding these two Pool variances.

Respectfully,

James Wohler
1407 Maldonado Dr. Pensacola Beach, FL 32561
Date: 12/23/17

Stephen M. Maria Christopher
1411 Maldonado Dr.
Pensacola Beach, FL 32561

RE: Request for variance in to establish d setback for the construction of an in ground swimming pool on Pensacola Beach

Dear Stephen & Maria:

As the owner/contractor of 1409 Maldonado, I have submitted to the Santa Rosa Island Authority a request to construct an in ground swimming pool that requires a variance of 10 feet to the rear 20-foot setback. See attached survey/site plan showing the location of the pool.

As part of the submittal, the Santa Rosa Island Authority requests letters of comment from the adjoining/affected leaseholders stating that they have reviewed the site plan and either do or do not have any comments to the encroachment.

Please review the attached plan, check the appropriate box below and return to the Santa Rosa Island Authority, no later than January 9th, 2017, this item has been placed on the Authority's committee meeting scheduled for Wednesday, January 24th. It is important for the Authority to receive comment from the neighbors prior to final action. You may also email to melody.bolster@sroia.com, or fax to (850) 332-1866, Attention: Melody Bolster/Kara Gauntt, Santa Rosa Island Authority, Pensacola Beach, Florida.

Thank you for your consideration and if you have any questions please contact me at

850-361-5236 joe@joespool91@gmail.com

Sincerely,

Joe M. 

Golf Breeze Pools and Spas

(CHECK ONE, SIGN AND RETURN)

X I HAVE NO COMMENT

I HAVE COMMENTS, SEE BELOW

Signature & Address of Adjacent Leaseholder: [Signature] [Address]
Request by Brian Keigley – 1011 Panferio Dr. – Lot 3, Block 27, Villa Segunda – to construct an in ground swimming pool with an encroachment of 21' into the rear yard setback and 4.6' into the west side yard setback. (Staff report by Paolo Ghio)

Background:
The existing house is located in such a way on the lot that an encroachment is necessary in order to allow construction of the swimming pool, including hardscape.

Letters of no objection from the adjacent neighbors (1009 and 1013 Panferio Dr.) are included in your back up.

Recommendation:
Staff recommends approval of the request by Brian Keigley – 1011 Panferio Dr. – Lot 3, Block 27, Villa Segunda – to construct an in ground swimming pool with an encroachment of 21’ into the rear yard setback and 4.6’ into the west side yard setback, including hardscape, in accordance with all applicable codes and regulations.
Date: 1/30/2018

Christopher & Rachel Crooke
2610 Tambridge Circle
Pensacola, Fl. 32503

RE: Request for variance in to established setback for the construction of an in ground swimming pool on Pensacola Beach

Dear Christopher & Rachel,

As the owner/contractor of 1011 Panferio Dr. I have submitted to the Santa Rosa Island Authority a request to construct an in ground swimming pool that requires a variance of 21' into the rear setback and 46' into the West side setback. See attached survey/site plan showing the location of the pool.

As part of the submittal, the Santa Rosa Island Authority requests letters of comment from the adjoining/affected leaseholders stating that they have reviewed the site plan and either do or do not have any comments to the encroachment.

Please review the attached plan, check the appropriate box below and return to the Santa Rosa Island Authority, no later than Wednesday, February 14th 2018. This item has been placed on the Authority's committee meeting scheduled for Wednesday, February 28th 2018. It is important for the Authority to receive comment from the neighbors prior to final action. You may also email to melodybolster_Forte@sria-fla.com or fkara_Gauntt@sria-fla.com or fax to (850) 932-1866. Attention: Melody Bolster-Forte/ Kara Gauntt, Santa Rosa Island Authority, Pensacola Beach, Florida.

Thank you for your consideration and if you have any questions please contact me at 850-381-5236 joespools91@gmail.com

Sincerely,

Joe Pool
Gulf Bronze Pools And Spas

(CHECK ONE, SIGN AND RETURN)

[ ] I HAVE NO COMMENT

[ ] I HAVE COMMENTS, SEE BELOW

Signature & Address of Adjacent Leaseholder: Christopher & Rachel Crooke

1009 Panferio
Date: 1/30/2018

Britton & Nell Landrum
4050 Bedevere Dr.
Pensacola, Fl. 32514

RE: Request for variance in to established setback for the construction of an in ground swimming pool on Pensacola Beach

Dear Britton & Nell:

As the owner/contractor of 1011 Panferio Dr. I have submitted to the Santa Rosa Island Authority a request to construct an in ground swimming pool that requires a variance of 21' into the rear setback and 4'6 into the West side setback. See attached survey/site plan showing the location of the pool.

As part of the submittal, the Santa Rosa Island Authority requests letters of comment from the adjoining/affected leaseholders stating that they have reviewed the site plan and either do or do not have any comments to the encroachment.

Please review the attached plan, check the appropriate box below and return to the Santa Rosa Island Authority, no later than Wednesday, February 14th 2018, this item has been placed on the Authority's committee meeting scheduled for Wednesday, February 28th 2018. It is important for the Authority to receive comment from the neighbors prior to final action. You may also email to melodybolster_Forte@sria-fla.com, or ikara_Gauntt@sria-fla.com or fax to (850) 932-1866, Attention: Melody Bolster-Forte/ Kara Gauntt, Santa Rosa Island Authority, Pensacola Beach, Florida.

Thank you for your consideration and if you have any questions please contact me at 850-361-5236 joespools91@gmail.com

Sincerely,

Joe Hild
Gulf Breeze Pools and Spas

(CHECK ONE, SIGN AND RETURN)

__________ I HAVE NO COMMENT

__________ I HAVE COMMENTS, SEE BELOW

Signature & Address of Adjacent Leaseholder: Britton & Nell Landrum

1011 Panferio
Pensacola Beach, Fl. 32561
Request by Glenn Barclay – 208 Ariola Dr. – Lot 3, Block 15, Villa Primera – to construct an in ground swimming pool with an encroachment of 10’ into the west side yard setback. (Staff report by Paolo Ghio)

**Background:**

An encroachment is necessary in order to allow construction of the swimming pool, including hardscape on the lot due to the size and location of the existing house, in relation to the setbacks.

Letters of no objection from the adjacent neighbors (204, 206, 210, and 212 Ariola Dr.) are included in your back up.

**Recommendation:**

Staff recommends approval of the request by Glenn Barclay – 208 Ariola Dr. – Lot 3, Block 15, Villa Primera – to construct an in ground swimming pool with an encroachment of 10’ into the west side yard setback, including hardscape, in accordance with all applicable codes and regulations.
I Glenn Barclay do formally request to be placed on the agenda for 2/28/2018, with a final approval by 3/14/2018.

Please let me know if you require any further information. Feel free to contact me directly at 850-418-4082.

Address: 208 Ariola
- Glenn Barclay
- Quality Senior Living
- Partner
- 850-418-4082
- www.qslmanagement.com
- www.blakeliving.com
Hi Melody,

We are in agreement with the pool at 208 Ariola Dr.

Thanks!

Janet Honeycutt

Sent from my iPhone
Hi Melody,
Will this work?

Thanks,
Carey
From: Simpler <kjs0725@aol.com>
Sent: Tuesday, February 06, 2018 11:05 AM
To: Melody Bolster-Forte
Subject: Pool

Melody Bolster-Forte

RE: Request for variance to indicate the location of the swimming pool on Pompano Beach

Dear Grace Loeb,

As the County's planning and permitting authority, the County has determined the location of the proposed pool is within the setback requirements for such facilities. As part of the variance request process, the County has considered the location of the proposed pool and has determined that the applicant has met the requirements.

Please review the attached plans. If you have any questions or comments, please contact me at 210-200-5000.

Sincerely,

[Signature]

I have no comment.

[Signature]

210-210-0000

210-210-0000

[Address]

[Date]
I have no comments on the requested variance

octavio Machado

Silvia Machado
Beach to Bay, LLC - 460 Pensacola Beach Blvd. - Request to construct a 4' x 265' access pier, 4' x 10' terminal platform, 3' x 10' step down deck, and a 2 slip uncovered boat lift. (Staff report by Paolo Ghio)

Background:

The project received previous approval under Bonifay Water sports and FDEP permitting has already been obtained.

Recommendation:

Staff recommends approval of the request by Beach to Bay, LLC - 460 Pensacola Beach Blvd. - to construct a 4' x 265' access pier, 4' x 10' terminal platform, 3' x 10' step down deck, and a 2 slip uncovered boat lift, from Commercial leasehold property, in accordance with all applicable local, State, and Federal codes and regulations.
November 28, 2017

FROM:
Bonifay Water Sports
c/o John Ehrenreich
460 Pensacola Beach Blvd
Pensacola Beach, FL 32561
johnehrenreich@gmail.com

TO:
Beach to Bay, LLC
c/o Robert Rinke
10 Portofino Drive, 2nd Floor
Pensacola Beach, FL 32561
RobertR@levinrinkerealty.com

Re: File No. 0335241-003-EM/17
Transfer from File No. 17-0335241-002-EI

Dear Mr. Ehrenreich and Mr. Rinke:

Enclosed is a copy of the executed transfer of permit for the referenced project. The transfer of this permit to Beach to Bay, LLC is hereby approved and effective as of the date of this letter. Please attach a copy of this letter and the enclosed transfer of permit to your permit and make them available on site during construction. When referring to this project, please use the permit number indicated.

This notice of transfer does not alter the original expiration date, Specific or General Conditions, or monitoring requirements of the permit. This letter must be attached to the original permit.

NOTICE OF RIGHTS
This action is final and effective on the date filed with the Clerk of the Department unless a petition for an administrative hearing is timely filed under Sections 120.569 and 120.57, F.S., before the deadline for filing a petition. On the filing of a timely and sufficient petition, this action will not be final and effective until further order of the Department. Because the administrative hearing process is designed to formulate final agency action, the hearing process may result in a modification of the agency action or even denial of the application.
Petition for Administrative Hearing
A person whose substantial interests are affected by the Department's action may petition for an administrative proceeding (hearing) under Sections 120.569 and 120.57, F.S. Pursuant to Rules 28-106.201 and 28-106.301, F.A.C., a petition for an administrative hearing must contain the following information:

(a) The name and address of each agency affected and each agency's file or identification number, if known;
(b) The name, address, and telephone number of the petitioner; the name, address, and telephone number of the petitioner's representative, if any, which shall be the address for service purposes during the course of the proceeding; and an explanation of how the petitioner's substantial interests are or will be affected by the agency determination;
(c) A statement of when and how the petitioner received notice of the agency decision;
(d) A statement of all disputed issues of material fact. If there are none, the petition must so indicate;
(e) A concise statement of the ultimate facts alleged, including the specific facts that the petitioner contends warrant reversal or modification of the agency's proposed action;
(f) A statement of the specific rules or statutes that the petitioner contends require reversal or modification of the agency's proposed action, including an explanation of how the alleged facts relate to the specific rules or statutes; and
(g) A statement of the relief sought by the petitioner, stating precisely the action that the petitioner wishes the agency to take with respect to the agency's proposed action.

The petition must be filed (received by the Clerk) in the Office of General Counsel of the Department at 3900 Commonwealth Boulevard, Mail Station 35, Tallahassee, Florida 32399-3000, or via electronic correspondence at Agency_Clerk@dep.state.fl.us. Also, a copy of the petition shall be mailed to the applicant at the address indicated above at the time of filing.

Time Period for Filing a Petition
In accordance with Rule 62-110.106(3), F.A.C., petitions for an administrative hearing by the applicant and persons entitled to written notice under Section 120.60(3), F.S., must be filed within 14 days of receipt of this written notice. Petitions filed by any persons other than the applicant, and other than those entitled to written notice under Section 120.60(3), F.S., must be filed within 14 days of publication of the notice or within 14 days of receipt of the written notice, whichever occurs first. The failure to file a petition within the appropriate time period shall constitute a waiver of that person's right to request an administrative determination (hearing) under Sections 120.569 and 120.57, F.S. or to intervene in this proceeding and participate as a party to it. Any subsequent intervention (in a proceeding initiated by another party) will be only at the discretion of the presiding officer upon the filing of a motion in compliance with Rule 28-106.205, F.A.C.

Extension of Time
Under Rule 62-110.106(4), F.A.C., a person whose substantial interests are affected by the Department's action may also request an extension of time to file a petition for an administrative hearing. The Department may, for good cause shown, grant the request for an extension of time. Requests for extension of time must be filed with the Office of General Counsel of the Department at 3900 Commonwealth Boulevard, Mail Station 35, Tallahassee, Florida 32399-3000, or via electronic correspondence at Agency_Clerk@dep.state.fl.us, before the deadline for
filing a petition for an administrative hearing. A timely request for extension of time shall toll the running of the time period for filing a petition until the request is acted upon.

Mediation
Mediation is not available in this proceeding.

FLAWAC Review
The applicant, or any party within the meaning of Section 373.114(1)(a) or 373.4275, F.S., may also seek appellate review of this order before the Land and Water Adjudicatory Commission under Section 373.114(1) or 373.4275, F.S. Requests for review before the Land and Water Adjudicatory Commission must be filed with the Secretary of the Commission and served on the Department within 20 days from the date when this order is filed with the Clerk of the Department.

Judicial Review
Once this decision becomes final, any party to this action has the right to seek judicial review pursuant to Section 120.68, F.S. by filing a Notice of Appeal pursuant to Florida Rules of Appellate Procedure 9.110 and 9.190 with the Clerk of the Department in the Office of General Counsel (Station #35, 3900 Commonwealth Boulevard, Tallahassee, Florida 32399-3000) and by filing a copy of the Notice of Appeal accompanied by the applicable filing fees with the appropriate district court of appeal. The notice must be filed within 30 days from the date this action is filed with the Clerk of the Department.
If you have any questions regarding this matter, please contact Wade Dandridge at the letterhead address, at (850)595-0655, or at Wade.Dandridge@dep.state.fl.us

EXECUTION AND CLERKING

Executed in Orlando, Florida.

STATE OF FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION

[Signature]
For Kimberly R. Allen
Permitting Program Administrator

Attachment:
Copy of Transfer of Permit, 2 pages
Permit File No. 0335241-002-EI/17, 24 pages

CERTIFICATE OF SERVICE

The undersigned duly designated deputy clerk hereby certifies that this document and all attachments were sent on the filing date below to the following listed persons:

U.S. Army Corps of Engineers, terry.s.hayes@usace.army.mil, holly.m.millsap@usace.army.mil
Brad Bane, Escambia County, bdbane@co.escambia.fl.us
Ray Eubanks, Department of Community Affairs, ray.eubanks@dep.myflorida.com
Beth Fugate, FDEP, beth.l.fugate@dep.state.fl.us

FILING AND ACKNOWLEDGMENT

FILED, on this date, pursuant to Section 120.52, F.S., with the designated Department Clerk, receipt of which is hereby acknowledged.

[Signature]       November 28, 2017
Clerk            Date
NOTE:
SEAN O’TOOLE OF BIOME
CONSULTING MARKED THE LOCATION
OF THE GRASSBEDS BY SETTING
SMALL WEIGHTED FLOATS WHILE
SNORKELING ALONG THE BOUNDARY.
THE POINTS WERE THEN LOCATED
WITH A GEO-XT SUBMETER GPS UNIT
AND PROVIDED TO THE SURVEYOR.
NOTE:

THE BOAT THAT WILL BE USED IN THE PARA SAILING OPERATION IS AN OCEAN PRO BUILT BY COMMERCIAL WATER SPORTS INC. THE LENGTH OF THE VESSEL IS 31', BEAM IS 11', AND THE DRAFT IS 25'. THE BOAT WEIGHS APPROXIMATELY 8,000 LBS.
TREATED WOOD PILINGS WRAPPED IN PLASTIC BEFORE INSTALLING; THE MATERIAL WILL BE A HIGH DENSITY BLACK MATERIAL AT 0.000 MIL THICKNESS AT THE MINIMUM

6" (TYPICAL)

2" x 6" x 4" DECKING WITH 1/2" SPACING (TYPICAL)

2" x 10" SUPPORTS (TYPICAL)

BOAT LIFT

BOAT LIFT SPECIFICATIONS TO BE DETERMINED BY THE CLIENT

NOT VALID WITHOUT A RAISED SEAL

END OF DOCK

SECTION VIEW
BONIFAY WATERSPORTS DREDGE AND FILL PERMIT
PENSACOLA BEACH, FL

THIS IS A FIELD SURVEY
ADDRESS:
PENSACOLA BEACH BOULEVARD
PENSACOLA BEACH, FLORIDA 32561
PROJECT NUMBER: 150914
DATE: OCTOBER 2015
DRAWN BY: AC
APPROVED BY: ROB J. WIEGAND
PLEASE NOTE:
A FLOATING TURBIDITY BARRIER WILL BE USED DURING INSTALLATION.
SEE SHEET 10 FOR DETAIL OF FLOATING TURBIDITY BARRIER.

TIDE INTERPOLATION POINTS USED

<table>
<thead>
<tr>
<th>ID</th>
<th>MHW</th>
<th>MLW</th>
</tr>
</thead>
<tbody>
<tr>
<td>3317</td>
<td>0.9</td>
<td>-0.26</td>
</tr>
<tr>
<td>906</td>
<td>0.8</td>
<td>-0.36</td>
</tr>
</tbody>
</table>
SUBJECT UPLAND PARCEL DESCRIPTION:

COMMENCE AT THE SOUTHEAST CORNER OF LOT 1, BLOCK A, VILLA SABINE AS RECORDED IN
PLAT BOOK 5 AT PAGE 75 OF THE PUBLIC RECORDS OF ESCAMBA COUNTY, FLORIDA SAID POINT
BEING ON THE WEST RIGHT OF WAY LINE OF PENSACOLA BEACH BOULEVARD (STATE ROAD 399,
RIGHT OF WAY WIDTH VARIES); THENCE GO NORTH 33 DEGREES 49 MINUTES 03 SECONDS WEST
ALONG SAID WEST RIGHT OF WAY LINE OF PENSACOLA BEACH BOULEVARD FOR A DISTANCE
OF 1181.78 FEET; THENCE GO NORTH 56 DEGREES 10 MINUTES 57 SECONDS EAST FOR A DISTANCE
OF 115.00 FEET TO A POINT ON THE EAST RIGHT OF WAY LINE OF SAID PENSACOLA BEACH BOULEVARD;
THENCE GO NORTH 33 DEGREES 49 MINUTES 03 SECONDS WEST ALONG SAID EAST RIGHT OF WAY
LINE FOR A DISTANCE OF 200.00 FEET; THENCE GO SOUTH 56 DEGREES 10 MINUTES 57 SECONDS WEST
FOR A DISTANCE OF 15.00 FEET TO SAID EAST RIGHT OF WAY LINE OF PENSACOLA BEACH BOULEVARD;
THENCE GO NORTH 33 DEGREES 49 MINUTES 03 SECONDS WEST ALONG SAID EAST RIGHT OF WAY
LINE OF PENSACOLA BEACH BOULEVARD FOR A DISTANCE OF 465.98 FEET; THENCE GO NORTH 57
DEGREES 10 MINUTES 49 SECONDS EAST FOR A DISTANCE OF 41.07 FEET TO THE EAST RIGHT OF WAY LINE
OF AN ACCESS ROAD SAID POINT BEING THE POINT OF BEGINNING; THENCE GO NORTH 57 DEGREES
10 MINUTES 49 SECONDS EAST FOR A DISTANCE OF 183.11 FEET TO THE MEAN HIGH WATER LINE OF
SANTA ROSA SOUND (ELEVATION 0.90 FEET NAVD88); THENCE GO NORTH 19 DEGREES 34 MINUTES
06 SECONDS WEST ALONG SAID MEAN HIGH WATER LINE FOR A DISTANCE OF 18.83 FEET;
THENCE GO NORTH 20 DEGREES 15 MINUTES 43 SECONDS WEST ALONG SAID MEAN HIGH WATER
LINE FOR A DISTANCE OF 24.45 FEET; THENCE GO NORTH 25 DEGREES 53 MINUTES 40 SECONDS
WEST ALONG SAID MEAN HIGH WATER LINE FOR A DISTANCE OF 24.03 FEET; THENCE GO NORTH 29 DEGREES
47 MINUTES 11 SECONDS WEST ALONG SAID MEAN HIGH WATER LINE FOR A DISTANCE OF 16.48 FEET;
THENCE GO NORTH 40 DEGREES 24 MINUTES 38 SECONDS WEST ALONG SAID MEAN HIGH WATER LINE
FOR A DISTANCE OF 20.22 FEET; THENCE GO NORTH 42 DEGREES 04 MINUTES 40 SECONDS WEST
ALONG SAID MEAN HIGH WATER LINE FOR A DISTANCE OF 26.60 FEET; THENCE GO NORTH 41 DEGREES
13 MINUTES 16 SECONDS WEST ALONG SAID MEAN HIGH WATER LINE FOR A DISTANCE OF 27.09 FEET;
THENCE GO SOUTH 57 DEGREES 10 MINUTES 21 SECONDS WEST FOR A DISTANCE OF 187.70 FEET
TO THE AFORESAID EAST RIGHT OF WAY LINE OF AN ACCESS ROAD; THENCE GO SOUTH 33 DEGREES
35 MINUTES 20 SECONDS EAST ALONG SAID EAST RIGHT OF WAY LINE OF AN ACCESS ROAD FOR A
DISTANCE OF 155.60 FEET TO THE POINT OF BEGINNING. THE ABOVE DESCRIBED PARCEL OF LAND
IS SITUATED IN AN UNSECCTIONALIZED TOWNSHIP 3 SOUTH, RANGE 29 WEST, SANTA ROSA ISLAND,
ESCAMBA COUNTY, FLORIDA AND CONTAINS 0.69 ACRES MORE OR LESS.

THIS IS A FIELD SURVEY
ADDRESS: PENSACOLA BEACH BOULEVARD
PENSACOLA BEACH, FLORIDA 32561
PROJECT NUMBER: 150914
DATE: OCTOBER 2015
DRAWN BY: AC
APPROVED BY: ROB L. WORKING

NOT VALID WITHOUT A RAISED SEAL
SUBMERGED LAND LEASE DESCRIPTION:  (WRITTEN BY UNDERSIGNED)

COMMENCE AT THE SOUTHEAST CORNER OF LOT 1, BLOCK A, VILLA SABINE AS RECORDED IN PLAT BOOK 5 AT PAGE 75 OF THE PUBLIC RECORDS OF ESCAMBIA COUNTY, FLORIDA SAID POINT BEING ON THE WEST RIGHT OF WAY LINE OF PENSACOLA BEACH BOULEVARD (STATE ROAD 399, RIGHT OF WAY WIDTH VARIES); THENCE GO NORTH 33 DEGREES 49 MINUTES 03 SECONDS WEST ALONG SAID WEST RIGHT OF WAY LINE OF PENSACOLA BEACH BOULEVARD FOR A DISTANCE OF 1181.76 FEET; THENCE GO NORTH 56 DEGREES 10 MINUTES 57 SECONDS EAST FOR A DISTANCE OF 115.00 FEET TO A POINT ON THE EAST RIGHT OF WAY LINE OF SAID PENSACOLA BEACH BOULEVARD; THENCE GO NORTH 33 DEGREES 49 MINUTES 03 SECONDS WEST ALONG SAID EAST RIGHT OF WAY LINE OF PENSACOLA BEACH BOULEVARD FOR A DISTANCE OF 466.98 FEET; THENCE GO NORTH 57 DEGREES 10 MINUTES 49 SECONDS EAST FOR A DISTANCE OF 41.07 FEET TO THE EAST RIGHT OF WAY LINE OF AN ACCESS ROAD; THENCE GO NORTH 57 DEGREES 10 MINUTES 49 SECONDS EAST FOR A DISTANCE OF 183.38 FEET TO THE MEAN HIGH WATER LINE OF SANTA ROSA SOUND ELEVATION 0.88 FEET NAVD88; THENCE GO SOUTH 20 DEGREES 14 MINUTES 01 SECONDS EAST ALONG SAID MEAN HIGH WATER LINE FOR A DISTANCE OF 61.11 FEET TO THE POINT OF BEGINNING; THENCE GO NORTH 56 DEGREES 19 MINUTES 24 SECONDS EAST A DISTANCE OF 258.96 FEET; THENCE GO NORTH 23 DEGREES 40 MINUTES 36 SECONDS WEST A DISTANCE OF 18.00 FEET; THENCE GO NORTH 66 DEGREES 19 MINUTES 24 SECONDS EAST A DISTANCE OF 35.00 FEET; THENCE GO SOUTH 23 DEGREES 40 MINUTES 36 SECONDS EAST A DISTANCE OF 37.00 FEET; THENCE GO SOUTH 66 DEGREES 19 MINUTES 24 SECONDS WEST A DISTANCE OF 35.00 FEET; THENCE GO NORTH 23 DEGREES 40 MINUTES 36 SECONDS WEST A DISTANCE OF 258.14 FEET TO SAID MHW LINE; THENCE GO NORTH 21 DEGREES 08 MINUTES 34 SECONDS WEST A DISTANCE OF 4.00 FEET ALONG SAID MHW LINE TO THE POINT OF BEGINNING; THE ABOVE DESCRIBED PARCEL OF LAND IS SITUATED IN AN UNSECTIONALIZED TOWNSHIP 3 SOUTH, RANGE 29 WEST, SANTA ROSA ISLAND, ESCAMBIA COUNTY, FLORIDA AND Contains (2320 SQ. FT.) 0.053 ACRES MORE OR LESS.
NOTE:

1. P.O.B. OF SUBMERGE LAND LEASE PARCEL
   REFERENCED TO FLORIDA STATE PLANE NAD‘83.
   \[X = 1133672.29' \quad Y = 497180.18'\]

2. LEASE AREA = 2320 SQ. FT. (0.053 ACRES)

NOT VALID
WITHOUT A
RAISED
SEAL

SOUTHEAST CORNER OF LOT 1, BLOCK A, VILLA SABINA, PLAT BOOK S, PAGE 78,
ESCambia COUNTY, FLORIDA

NOTES:
SEE SURVEY ABOVE OF LAND LEASE PARCEL
CONTINUATION FROM POINT OF BEGINNING.
WORK BARGE
(8' X 26' W/ 18" DRAFT)

FLOATING TURBIDITY BARRIER

NOTE:

THE WORK BARGE IS A CONVERTED PONTOON BOAT. A BARGE WILL POSITION THE PILING INTO PLACE WHILE A 5HP CENTRIFUGAL WATER PUMP JETS THE PILING AT A RATE OF 83 GALLONS PER MINUTE. A SILT CURTAIN WILL SURROUND THE BARGE AND WORK AREA DURING THE JETTING PROCESS. THE COURSE WHITE SANDS WILL SETTLE OUT VERY QUICKLY WITH LITTLE TO NO FINE SILT PRESENT. BARGE WILL BE USED IN AREAS OF ONLY WATER DEPTHS OF GREATER THAN 4 FEET. PILING WILL BE INSTALLED BY HAND IN WATER DEPTHS OF LESS THAN 4 FOOT.
Discussion regarding the proposal for public access across Beach to Bay property (460 Pensacola Beach Blvd.) by Robert Rinke. (Staff report by Paolo Ghio)

See attached
Paolo,

We are requesting to be on the agenda for the February 28th committee meeting to discuss giving the county an approximate 1500 sq. ft. perpetual easement to allow for the multi purpose path.

Second, we would like to discuss having the staff and the SRIA board members observe over the summer months the beach traffic on the public beach behind the boardwalk including the Islander Surf Shop Retail Store and also Salty Beach Outfitters Retail Store. We believe the public is better served with restaurant space on the waterfront side of the boardwalk and the retail needs to be moved over to the street side of the boardwalk.

We are asking for the board and staff to observe this area for a potential deck area for a waterfront restaurant. The deck area would not protrude out as far as the Hemingway’s or Captain Fun’s Deck. We are not asking for a decision at this meeting, just a request that the staff and the board observe this area especially with the new ferry landing at this location.

Thank you for your consideration and attention to this matter.

Sincerely,

Robert Rinke
robertr@resortrealtylife.com
Request by Greg Gordon, Sabine Marina – 715 Pensacola Beach Blvd. – to sublease to John Fagan, d/b/a Gulf Offshore Charters, Inc. to operate a charter fishing business from leasehold property. (Staff report by Robbie Schrock)

Background:

Mr. Fagan has been running charters inshore and offshore for 30+ years. He has a 36 foot boat that will carry 6 passengers. He obtained his Captain’s license in 2017. He has provided current insurance information.

Recommendation:

Staff recommends approval of the request by Greg Gordon, Sabine Marina – 715 Pensacola Beach Blvd. – to sublease to John Fagan, d/b/a Gulf Offshore Charters, Inc. to operate a charter fishing business from leasehold property, paying all applicable percentages and fees.
INFORMATION ON THE MASTER LEASE

Name of Master Leaseholder: **Greg Gordon**

Business Name (if different from above): **SABINE MARINA**

Previous Sublease Name (If Applicable)

Location Address: 715 Pensacola Beach Blvd, PB, FL 32561

Location Telephone: 850 932-1904

INFORMATION ON SUBLEASE

Proposed Business Name for Sublease: **Gulf Offshore Charters Inc**

Sublease Contact Name: **John Fagan Fagan2517@gmail.com**

Mailing Address: **314 W. Sunset Blvd. Gulf Breeze, FL 32561**

Proposed Business Location Address (UNIT #)

Contact Telephone: **228-216-2577**

Proposed Opening Date: **March 15, 2018**

Proposed Days/Hours of Operation: **6 A.M. - 5 P.M.**

Proposed Use of Property: **pick up and drop off clients**

Liquor License Approval Required? Yes [ ] __ Beer & Wine [ ] __ Liquor [ ]

SIGNATURE BLOCK

We understand and agree to the terms of the SRIA sublease approval, the terms of the sublease and the terms of the master lease as well as all other applicable rules, regulations, ordinances and laws of the SRIA, Escambia County Florida, the State of Florida and the United States. Furthermore, unless the master lease states otherwise, the master lessee agrees that the master lessee is responsible for the sublessee's compliance with the terms of the sublease and the terms of the master lease; and that the sublessee's noncompliance with the terms of the sublease and/or the terms of the master lease shall be a default by the master lessee under the master lease. Moreover, unless the SRIA has provided the master lessee a written release of the master lessee's responsibility for the sublessee's compliance with the terms of the sublease and the terms of the master lease, no action or inaction by the SRIA can be construed as the SRIA's waiver of the master lessee's responsibility for the sublessee's compliance with the terms of the sublease and the terms of the master lease or the SRIA's right to hold the master lessee in default for such noncompliance.

Signature for Applicant for Sublease: **John Fagan**

Print Name: **Greg Gordon**

(Designated representative)

All sales reports must be submitted through the master leaseholder.

This sublease is authorized to submit sales reports directly to the SRIA:

MASTER LEASEHOLDER MUST INITIALIZE APPROPRIATE LINE
Percentage Fees (check all that apply):

<table>
<thead>
<tr>
<th>Category</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Food</td>
<td></td>
</tr>
<tr>
<td>Full Service</td>
<td>2%</td>
</tr>
<tr>
<td>Fast Food/Take-out</td>
<td>5%</td>
</tr>
<tr>
<td>Beer</td>
<td></td>
</tr>
<tr>
<td>Wine</td>
<td></td>
</tr>
<tr>
<td>Liquor</td>
<td>5%</td>
</tr>
<tr>
<td>Retail</td>
<td>5%</td>
</tr>
<tr>
<td>Professional Services</td>
<td>2%</td>
</tr>
<tr>
<td>Other</td>
<td>5%</td>
</tr>
<tr>
<td>Room Rental</td>
<td>2.55%</td>
</tr>
</tbody>
</table>

Other terms and conditions of sublease:

I HAVE BEEN GIVEN INSTRUCTIONS REGARDING THE FOLLOWING REQUIREMENTS FOR REPORTING REVENUES TO THE SANTA ROSA ISLAND AUTHORITY:

1. Sales reports are due by 5:00 p.m. on the 20th day of each month or the first business day thereafter if the 20th day of the month falls on a weekend. My first report is due on ______.

2. A copy of the form DR-15 (Florida Department of Revenue Sales Tax Form) must be attached to the sales report to verify my gross income.

3. Sales reports must be submitted every month, even if the business is seasonal.

4. Each season, I will provide a written schedule of the months my business will be open and closed.

5. I will provide written notice to the SRIA immediately upon termination of the business.

By: ____________________________  ____________________________
    Approved Sublessee                  Finance Department Representative

Date Approved by Development & Leasing Committee  ____________________________
Date approved by SRIA Board  ____________________________

Verification Dates:
Reviewed by Finance Manager  ____________________________
Finance Meeting with Sublessee  ____________________________
Entered in Lease Billing System  ____________________________
(Attached copy of customer setup sheet)  ____________________________
Verified by Development & Leasing Manager  ____________________________
Entered in Database  ____________________________

Distribution:
Original: Sublease File
Copy: Master Leaseholder
       Sublesseeholder
       Master Lease File
       Finance Department
NOTE: THIS FORM IS FOR USE BY INDIVIDUALS WISHING TO OPEN A BUSINESS ON EXISTING LEASEHOLD PROPERTY UNDER THE JURISDICTION OF AN EXISTING MASTER LEASE. ALL SUBLEASES MUST BE APPROVED BY THE SRIA BOARD. THIS APPLICATION MUST BE SIGNED BY THE MASTER LEASEHOLDER FOR THE PROPERTY OR THE MASTER LEASEHOLDER'S DESIGNATED REPRESENTATIVE BEFORE THE REQUEST CAN BE PRESENTED TO THE SRIA BOARD FOR REVIEW.

FOLLOWING BOARD APPROVAL, A MEETING WILL BE HELD WITH A REPRESENTATIVE OF THE FINANCE DEPARTMENT TO DISCUSS PROPER REPORTING PROCEDURES. AT THAT MEETING, THE REVERSE SIDE OF THIS FORM WILL BE REVIEWED AND YOU WILL BE PROVIDED WITH A COPY OF THE COMPLETED APPLICATION NOTING THE TERMS AND CONDITIONS OF THE BOARD APPROVAL FOR YOUR SUBLEASE. THE SUBLEASE WILL BE REQUIRED TO PAY ALL APPLICABLE PERCENTAGES AND FEES REGARDLESS OF WHERE OR HOW THE RESERVATIONS/REVENUES WERE GENERATED.

THIS SUBLEASE APPROVAL DOES NOT INCLUDE APPROVAL FOR SIGNS OR IMPROVEMENTS/RENOVATIONS TO THE PROPERTY. ALL SUCH APPROVALS REQUIRE A SEPARATE APPLICATION AND APPROVAL PROCESS THROUGH THE DEPARTMENT OF DEVELOPMENT SERVICES OF THE SRIA.

I have read the above information and agree to adhere to the terms.
Insurance Company: XL Specialty Insurance Company
Administered by: Gallagher Charter Lakes

Policy Number: XLC0002943

This policy will take effect on: 5/19/2017 and will end on: 5/19/2018 beginning and ending at 12:01 am EST.

COMMERCIAL MARINE INSURANCE – Policy Declarations Page

Endorsement Effective: 2/20/2018 Add Al & Amend Mooring

Named Insured Under This Policy:
Gulf Offshore Charters, Inc
John Fagan
314 N Sunset Blvd
Gulf Breeze, FL 32561-4058

Agency Name & Address:
Joseph L. Pace Insurance Agency
3276 Fordham Pkwy
Gulf Breeze, FL 32563

Insured Property:

<table>
<thead>
<tr>
<th>Name</th>
<th>Year</th>
<th>Length</th>
<th>Make</th>
<th>Model</th>
<th>Hull ID #</th>
</tr>
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<tbody>
<tr>
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<td>Invincible</td>
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Insured Dinghy(s):

<table>
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<th>Year</th>
<th>Length</th>
<th>Make</th>
<th>Serial #</th>
</tr>
</thead>
</table>

Insured Trailer(s):

<table>
<thead>
<tr>
<th>Year</th>
<th>Make</th>
<th>Serial #</th>
</tr>
</thead>
</table>

This declarations page and any endorsements are to be inserted in and form part of your policy. If a change effective date appears at the top of the declarations, then this declarations page replaces any previous declarations on that date. This policy provides only the insurance for which a specific premium charge is indicated below, or which is indicated as included without specific charge either below, in your policy, or as indicated by endorsement.

<table>
<thead>
<tr>
<th>Parts</th>
<th>Coverages</th>
<th>Amount of Insurance</th>
<th>Elected Deductible</th>
<th>Premium Endorsements</th>
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<tbody>
<tr>
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<td>Physical Damage-Agreed Value</td>
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<td>$943.00</td>
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<tr>
<td>C</td>
<td>Medical Payments</td>
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<td>D</td>
<td>Pollution Liability</td>
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<tr>
<td>G</td>
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<td>2,500</td>
<td>250</td>
<td>Included</td>
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<tr>
<td>D</td>
<td>Uninsured Boater</td>
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<td>Included</td>
</tr>
<tr>
<td>A</td>
<td>Towing</td>
<td>2,500</td>
<td>0</td>
<td>Included</td>
</tr>
<tr>
<td>E</td>
<td>FL &amp; HWCI</td>
<td>Included</td>
<td>0</td>
<td>Included</td>
</tr>
</tbody>
</table>

Endorsements:
- Additional Insured
- GPS Tracking Warranty
- Hurricane Haul Out Warranty
- Named Operator Warranty
- Named Storm Deductible
- PART A: Disappearing Deductible Amt: $6,000.00

Unit Premium: $4,035.00

Loss Payee: We will make payment for part A physical damage to the Insured and:

Navigation Limits:
Warranted confined to the Gulf of Mexico and navigable tributary waters of the United States between Carrabelle, FL and Brownsville, TX, not to exceed 50 miles offshore.

Layup Warranty: 12 Month Navigation

The insured vessel will be principally moored or berthed at:
Sabine Marina, 715 Pensacola Beach Blvd, Pensacola Beach, FL, 32561

Countersigned 2/22/2018, at Grand Rapids, MI by: [Signature], Agent.
XL Specialty Insurance Company

ADDITIONAL INSURED

This endorsement forms a part of:

<table>
<thead>
<tr>
<th>Policy Sym. and No.:</th>
<th>XLC0002943</th>
</tr>
</thead>
<tbody>
<tr>
<td>Issued To:</td>
<td>Gulf Offshore Charters, Inc</td>
</tr>
<tr>
<td>Effective on and after:</td>
<td>5/19/2017 to 5/19/2018</td>
</tr>
<tr>
<td>Agent:</td>
<td>Gallagher Charter Lakes</td>
</tr>
</tbody>
</table>

Liability Limit: $1,000,000

It is hereby mutually understood and agreed that under **PART B: LIABILITY COVERAGE** of this policy,

Sabine Marina, 715 Pensacola Beach Blvd, Pensacola Beach, FL, 32561

is an additional insured on this policy, but only as their interest may appear in the vessel described herein and for the liability arising out of the negligence of the insured, per the terms and conditions of the policy. It is further agreed that the additional insured is named as such for the purpose of bodily injury and property damage liability in connection with the insured’s ownership, operation and maintenance of the Insured Vessel(s).

By issuance of this endorsement, the company does not waive its right of subrogation. The coverage afforded by this endorsement shall arise out of liability that rests solely with the insured. In the event of non-renewal or cancellation of this policy, the additional insured shown above shall receive ten (10) days written notice prior to any such termination from the company.

All other terms and conditions remain unchanged.

GALLAGHER CHARTER LAKES
3940 Peninsular Drive SE, Ste 100
Grand Rapids, MI 49546-6107

Form CL-7: Rev 1/20/16
CERTIFICATE OF COMMERCIAL MARINE LIABILITY INSURANCE

PRODUCER:
GALLAGHER CHARTER LAKES
3940 Peninsular Drive SE, Ste 100
Grand Rapids, MI 49546-6107

THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE
COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURED:
Gulf Offshore Charters, Inc
John Fagan
314 N Sunset Blvd
Gulf Breeze FL 32561-4058

COMPANY A AFFORDING COVERAGE:
XL Specialty Insurance Company

COMPANY B AFFORDING COVERAGE:

COVERAGES:
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED
ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY
CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. BY
ISSUANCE OF THIS ENDORSEMENT, THE COMPANY DOES NOT WAIVE ITS RIGHT OF SUBROGATION. THE COVERAGE
AFFORDED BY THIS ENDORSEMENT SHALL ARISE OUT OF LIABILITY THAT RESTS SOLELY WITH THE INSURED. THE
INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS, AND
CONDITIONS OF SUCH POLICIES.

<table>
<thead>
<tr>
<th>Type of Insurance</th>
<th>Policy Number</th>
<th>Policy Effective</th>
<th>Policy Expiration</th>
<th>Limits</th>
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<td>PASSENGER VESSEL LIABILITY</td>
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<td>5/19/2017</td>
<td>5/19/2018</td>
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<td>MEDICAL PAYMENTS</td>
<td>XLC0002943</td>
<td>5/19/2017</td>
<td>5/19/2018</td>
<td>25,000</td>
</tr>
</tbody>
</table>

DESCRIPTION:
2014 35' Invincible IVB000876314

CANCELLATION:
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING
COMPANY WILL ENDEAVOR TO MAIL 10 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED BELOW, BUT FAILURE
TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENTS OR
REPRESENTATIVES.

ADDITIONAL INSURED: Form CL-7; Rev 1/20/16
Sabine Marina
715 Pensacola Beach Blvd
Pensacola Beach, FL 32561

Authorized Agent: _________________________ Date: February 22, 2018
Thank you for applying for an Employer Identification Number (EIN). We assigned you EIN 82-0712639. This EIN will identify you, your business accounts, tax returns, and documents, even if you have no employees. Please keep this notice in your permanent records.

When filing tax documents, payments, and related correspondence, it is very important that you use your EIN and complete name and address exactly as shown above. Any variation may cause a delay in processing, result in incorrect information in your account, or even cause you to be assigned more than one EIN. If the information is not correct as shown above, please make the correction using the attached tear off stub and return it to us.

Based on the information received from you or your representative, you must file the following form(s) by the date(s) shown.

<table>
<thead>
<tr>
<th>Form</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>941</td>
<td>04/30/2017</td>
</tr>
<tr>
<td>940</td>
<td>01/31/2018</td>
</tr>
<tr>
<td>1120</td>
<td>04/15/2018</td>
</tr>
</tbody>
</table>

If you have questions about the form(s) or the due date(s) shown, you can call us at the phone number or write to us at the address shown at the top of this notice. If you need help in determining your annual accounting period (tax year), see Publication 538, Accounting Periods and Methods.

We assigned you a tax classification based on information obtained from you or your representative. It is not a legal determination of your tax classification, and is not binding on the IRS. If you want a legal determination of your tax classification, you may request a private letter ruling from the IRS under the guidelines in Revenue Procedure 2004-1, 2004-1 I.R.B. 1 (or superseding Revenue Procedure for the year at issue). Note: Certain tax classification elections can be requested by filing Form 8832, Entity Classification Election. See Form 8832 and its instructions for additional information.

**IMPORTANT INFORMATION FOR S CORPORATION ELECTION:**

If you intend to elect to file your return as a small business corporation, an election to file a Form 1120-S must be made within certain timeframes and the corporation must meet certain tests. All of this information is included in the instructions for Form 2553, Election by a Small Business Corporation.
2/8/18

To Jamee May Thompson

From Greg Gordon

Jamee,

Please put John Faggan, Gulf Offshore Charters, on the next SRIA meeting agenda.

Thank you,

Greg Gordon
Sabine Marina associates
Request by Beach to Bay, LLC – 460 Pensacola Beach Blvd. – to sublease to Adventures Abound @ Pensacola Beach, LLC, to run an “activities” sublease from leasehold property. (Staff report by Robbie Schrock)

Background:

This is the former location of Bonifay Water Sports. The subleasee will be continuing to offer: jet skis, go-cart rides, kayaks, paddleboards, bicycle rentals, as well as a euro bungee (trampoline) on site. There will be a snack bar, which will serve beer and wine. They will be open 7 days a week, 10 am - 10 pm.

Recommendation:

Staff recommends approval of the request by Beach to Bay, LLC – 460 Pensacola Beach Blvd. – to sublease to Adventures Abound @ Pensacola Beach, LLC, to run an “activities” sublease from leasehold property, paying all applicable percentages and fees.
INFORMATION ON THE MASTER LEASE

Name of Master Leaseholder: Beach to Bay LLC

Business Name (if different from above): _______________________ 

Previous Sublease Name (If Applicable): _______________________ 

Location Address: 460 Pensacola Beach Blvd Pensacola Beach 32521

INFORMATION ON SUBLEASE

Proposed Business Name for Sublease: Adventures Aboard & Pensacola Beach, LLC

Sublease Contact Name: Robert Fabrovia

Mailing Address: 460 Pensacola Beach Blvd Pensacola Beach 32521

Proposed Business Location Address (UNIT #): 460 Pensacola Beach Blvd Pensacola Beach 32521

Contact Telephone: 850-677-3205 & 776-0929 Tabitha

Proposed Opening Date: March 15, 2019

Proposed Days/Hours of Operation: Mon-Sun 10a - 10p Daily

Proposed Use of Property: Watersports Recreation

Liquor Licence Approval Required? ☑ No ✓ Beer & Wine ☑ Liquor

SIGNATURE BLOCK

We understand and agree to the terms of the SRIA sublease approval, the terms of the sublease and the terms of the master lease as well as all other applicable rules, regulations, ordinances and laws of the SRIA, Escambia County, Florida, the State of Florida and the United States. Furthermore, unless the master lease states otherwise, the master leasee agrees that the master leasee is responsible for the sublessee's compliance with the terms of the sublease and the terms of the master lease; and that the sublessee's noncompliance with the terms of the sublease and for the terms of the master lease shall be a default by the master leasee under the master lease. Moreover, unless the SRIA has provided the master leasee a written release of the master leasee's responsibility for the sublessee's compliance with the terms of the sublease and the terms of the master lease, no action or inaction by the SRIA can be construed as the SRIA's waiver of the master leasee's responsibility for the sublessee's compliance with the terms of the sublease and the terms of the master lease or the SRIA's right to hold the master leasee in default for such non-compliance.

Signature for Applicant for Sublease: ____________________________

Signature of Master Leaseholder (or designated representative): ____________________________

All sales reports must be submitted through the master leaseholder. 

This sublease is authorized to submit sales reports directly to the SRIA: ☑ Yes ☑ No

MASTER LEASEHOLDER MUST INITIALIZE APPROPRIATE LINE
Percentage Fees (check all that apply):

<table>
<thead>
<tr>
<th>Type</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Food</td>
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</tr>
<tr>
<td>Full Service</td>
<td></td>
</tr>
<tr>
<td>Fast Food/Take-out</td>
<td>5%</td>
</tr>
<tr>
<td>Beer</td>
<td>2%</td>
</tr>
<tr>
<td>Wine</td>
<td>2%</td>
</tr>
<tr>
<td>Liquor</td>
<td>5%</td>
</tr>
<tr>
<td>Professional Services</td>
<td>2%</td>
</tr>
<tr>
<td>Retail</td>
<td>5%</td>
</tr>
<tr>
<td>Other</td>
<td>5%</td>
</tr>
<tr>
<td>Room Rental</td>
<td>2.55%</td>
</tr>
</tbody>
</table>

Other terms and conditions of sublease:

---

I HAVE BEEN GIVEN INSTRUCTIONS REGARDING THE FOLLOWING REQUIREMENTS FOR REPORTING REVENUES TO THE SANTA ROSA ISLAND AUTHORITY:

1. Sales reports are due by 5:00 p.m. on the 20th day of each month or the first business day thereafter if the 20th day of the month falls on a weekend. My first report is due on ______________________.

2. A copy of the form DR-15 (Florida Department of Revenue Sales Tax Form) must be attached to the sales report to verify my gross income.

3. Sales reports must be submitted every month, even if the business is seasonal.

4. Each season, I will provide a written schedule of the months my business will be open and closed.

5. I will provide written notice to the SRIA immediately upon termination of the business.

By: ____________________________  ____________________________
Approved Sublessee            Finance Department Representative

Date approved by Development & Leasing Committee ____________________________
Date approved by SRIA Board ____________________________

Verification Dates: ____________________________
Reviewed by Finance Manager  Date/Initials (as appropriate)
Finance Meeting with Sublessee ____________________________
Entered in Lease Billing System ____________________________
(Attached copy of customer setup sheet) ____________________________
Verified by Development & Leasing Manager ____________________________
Entered in Database ____________________________

Distribution:
Original: Sublease File
Copy: Master Leaseholder
        Subleaseholder
        Master Lease File
        Finance Department
NOTE: THIS FORM IS FOR USE BY INDIVIDUALS WISHING TO OPEN A BUSINESS ON EXISTING LEASEHOLD PROPERTY UNDER THE JURISDICTION OF AN EXISTING MASTER LEASE. ALL SUBLEASES MUST BE APPROVED BY THE SRIA BOARD. THIS APPLICATION MUST BE SIGNED BY THE MASTER LEASEHOLDER FOR THE PROPERTY OR THE MASTER LEASEHOLDER'S DESIGNATED REPRESENTATIVE BEFORE THE REQUEST CAN BE PRESENTED TO THE SRIA BOARD FOR REVIEW.

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I have read the above information and agree to adhere to the terms.
Premier Adventure Park 2018 operational narrative.

Premier Adventure Park will run basically the same operation as it has in the past with a few additional activities noted below.

Existing
  - WaveRunner rentals
  - Parasail rides
  - Go Cart rides
  - Snack Bar
  - Kayak/Paddle Board/ Bike rentals (traditional/Electric)

New
  - Euro Bungie rides
  - Move Dolphin Cruise to new dock
4-Way Bungee Trampoline Thing

Our largest Trampoline Thing, the 4-Way Bungee can accommodate four jumpers at once. This is perfect for large events where you need as many setups as possible. It is our largest unit, and requires a 40' diameter footprint and 26' of vertical clearance. It requires the most setup time at 3 hours with two people, but once it is ready it has by far the largest income potential of any of our products.

Model:

This is only available in one configuration, it is a winch system, which requires an electrical connection for each jumping position. Available in 110.

Business Profile:

To view a basic outline of how to make the Trampoline Thing 4-Way a profitable business endeavor, click here.

Order:

Have you decided the 4-Way is for you? Click here to get your order going.
To Whom It May Concern:

The purpose of this letter is to request that the attached Sublease Application be added to the SRIA Committee Agenda for consideration on February 28, 2018.

Sincerely,

Robert Rinke
Master Lease Holder
Beach to Bay, LCC
Request by Mike Pinzone, Sunset Holding Company, Inc., d/b/a Pensacola Beach Gulf Pier – 41 Ft. Pickens Rd. – to make changes to the fees charged on the pier. (Staff report by Robbie Schrock)

Background:

Currently the pier charges $320.00 for an annual family fishing pass. The intent was for this to be a husband/wife & 2 kids. Patrons are taking advantage, claiming others as immediate family, so they can use the pass. Mr. Pinzone would like to still charge $320.00, but only allow 2 people to be on that pass. Each additional person would be $160.00.

They would like to change the walking pass to $1.25 for a one-time walk, and $2.25 for an all-day walking pass.
It’s come to our attention over the years we’ve been losing a lot of finances because of the way we’ve been offering our annual family fishing pass. Currently we charge $320.00 for 4 people. My staff is having a lot of problems with people arguing with them about family members that are related to them saying that they are immediate family. When we first decided to offer this pass we felt that it be for a husband and wife and their children. That has not been the case at all. What we would like to do is keep the price at $320 but only allow 1 significant other and each add on will be an additional charge of $160.00. Currently an annual fishing pass for 1 individual is $258.00. They are still receive quite a bargain at $160.00 for the family add on price. And we would still like to limit family annual passes to 4 people.

We have also had problems with walkers taking off their wrist bands and giving them to someone else who did not pay. We would like to keep the waking pass at $1.25 but we want to change it to a one time visit only. And they will not receive a wristband. Then for all day walking passes we would like to charge $2.25. That pass will receive a wristband. We would like to go on the agenda for the next meeting for approval.

Thank you,

Mike Pinzone
Pensacola Beach Gulf Pier.
Sent from my iPhone
Request by Pensacola RV Park, LLC – 17 Via de Luna Dr. – to sublease to Phillip Stephens, d/b/a Pop Brothers, to operate a popsicle cart from leasehold property. (Staff report by Robbie Schrock)

Background:

Mr. Stephens will provide fresh handmade popsicles from a stationary cart located on leasehold property. His equipment is approved a licensed by the Florida Department of Agriculture. He plans on being open daily, Spring through Fall, weather permitting.

Recommendation:

Staff recommends approval of the request by Pensacola Beach RV Park, LLC – 17 Via de Luna Drive – to sublease to Phillip Stephens, d/b/a Pop Brothers, to operate a popsicle cart from leasehold property, paying all applicable percentages and fees. This will be a seasonal use permit.
INFORMATION ON THE MASTER LEASE

Name of Master Leaseholder: Pensacola Beach RV Resort, LLC

Business Name (if different from above):

Previous Sublease Name (if applicable):

Location Address: 17 Via Deluna Dr.
Location Telephone: 850-932-4470

INFORMATION ON SUBLEASE

Proposed Business Name for Sublease: Florida Pops LLC dba Pop Brothers

Sublease Contact Name: Phillip Stephens

Mailing Address: PO Box 942, Gulf Breeze, FL 32562

Proposed Business Location Address (UNIT #): 17 Via de Luna Dr, Pensacola, FL 32561

Contact Telephone: 205-572-2732

Proposed Opening Date: 2/1/18

Proposed Days/Hours of Operation: Mon-Sun: 11-9

Proposed Use of Property: SALES OF ALL ICE POPS

Licor License Approval Required? Yes  

Beer & Wine  

Liquor

SIGNATURE BLOCK

We understand and agree to the terms of the SRIA sublease approved, the terms of the sublease and the terms of the master lease as well as all other applicable rules, regulations, ordinances and laws of the SRIA, Escambia County Florida, the State of Florida and the United States. Furthermore, unless the master lease states otherwise, the master lessee agrees that the master lessee is responsible for the sublessee's compliance with the terms of the sublease and the terms of the master lease; and that the sublessee's noncompliance with the terms of the sublease and/or the terms of the master lease shall be a default by the master lessee under the master lease. Moreover, unless the SRIA has provided the master lessee a written release of the master lessee's responsibility for the sublessee's compliance with the terms of the sublease and the terms of the master lease, no action or inaction by the SRIA can be construed as the SRIA's waiver of the master lessee's responsibility for the sublessee compliance with the terms of the sublease and the terms of the master lease or the SRIA's right to hold the master lessee in default for such noncompliance.

Signature for Applicant for Sublease:  

Print Name: 

Signature of Master Leaseholder (or designated representative) (Authorizes sublease request)  

Print Name: 

All sales reports must be submitted through the master leaseholder.  

This sublessee is authorized to submit sales reports directly to the SRIA APPROPRIATE LINE

MASTER LEASEHOLDER MUST INITIALIZE
Percentage Fees (check all that apply):

Food
- Full Service 2%
- Fast Food/Take-out 5%

Beer 2%
Wine 2%
Liquor 5%
Retail 5%
Professional Services 2%
Other 5%
Room Rental 2.55%

Other terms and conditions of sublease:

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3. Sales reports must be submitted every month, even if the business is seasonal.

4. Each season, I will provide a written schedule of the months my business will be open and closed.

5. I will provide written notice to the SRIA immediately upon termination of the business.

By: ___________________________  Finance Department Representative
    Approved Sublessee

Date Approved by Development & Leasing Committee

Date approved by SRIA Board

Verification Dates:

Reviewed by Finance Manager
Finance Meeting with Sublessee
Entered in Lease Billing System
(Attached copy of customer setup sheet)
Verified by Development & Leasing Manager
Entered in Database

Distribution:
Original: Sublease File
Copy: Master Leaseholder
        Sublessee
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NOTE: THIS FORM IS FOR USE BY INDIVIDUALS WISHING TO OPEN A BUSINESS ON EXISTING LEASEHOLD PROPERTY UNDER THE JURISDICTION OF AN EXISTING MASTER LEASE. ALL SUBLEASES MUST BE APPROVED BY THE SRIA BOARD. THIS APPLICATION MUST BE SIGNED BY THE MASTER LEASEHOLDER FOR THE PROPERTY OR THE MASTER LEASEHOLDER’S DESIGNATED REPRESENTATIVE BEFORE THE REQUEST CAN BE PRESENTED TO THE SRIA BOARD FOR REVIEW.

FOLLOWING BOARD APPROVAL, A MEETING WILL BE HELD WITH A REPRESENTATIVE OF THE FINANCE DEPARTMENT TO DISCUSS PROPER REPORTING PROCEDURES. AT THAT MEETING, THE REVERSE SIDE OF THIS FORM WILL BE REVIEWED AND YOU WILL BE PROVIDED WITH A COPY OF THE COMPLETED APPLICATION NOTING THE TERMS AND CONDITIONS OF THE BOARD APPROVAL FOR YOUR SUBLEASE. THE SUBLEASE WILL BE REQUIRED TO PAY ALL APPLICABLE PERCENTAGES AND FEES REGARDLESS OF WHERE OR HOW THE RESERVATIONS/REVENUES WERE GENERATED.

THIS SUBLEASE APPROVAL DOES NOT INCLUDE APPROVAL FOR SIGNS OR IMPROVEMENTS/RENOVATIONS TO THE PROPERTY. ALL SUCH APPROVALS REQUIRE A SEPARATE APPLICATION AND APPROVAL PROCESS THROUGH THE DEPARTMENT OF DEVELOPMENT SERVICES OF THE SRIA.

I have read the above information and agree to adhere to the terms.
Jamee,  

I dropped off the sub-lease application and was told that you need in writing from me that I would like to sub-lease with Pop-Brothers, LLC.

Hopefully, this suffices, if not please let me know as soon as possible.

Thank you!

Very Truly Yours,

James J. Reeves, Esq.
730 Bayfront Pkwy, Ste 4 B
Pensacola, FL 32502
w: 850.438.4400
f: 850.607.8971
January 12, 2018

Florida Pops LLC
3070 Gulf Breeze Parkway
Gulf Breeze, FL 32563

Ms. Jamee May Thompson
Santa Rosa Island Authority
P.O. Box 1208
Pensacola Beach, FL 32561-1208

Ms. Thompson,

Florida Pops LLC, d/b/a Pop Brothers, is a local artisan popsicle business based in Gulf Breeze, FL. We are requesting approval via a sublease agreement with the Pensacola Beach RV Resort and wish to begin operations in February 2018.

Our go to market plan is outlined below:

Provide fresh handmade popsicles via a mobile cart. This cart will be placed in a stationary location inside the premises of the Pensacola Beach RV Resort.

Our setup is self-sufficient and doesn’t require any electricity or running water and is approved and licensed by the Florida Department of Agriculture.

We plan to open daily, weather permitting, during daylight hours.

Our product is enjoyed by people of all ages and is recognized as a “family” oriented business.

Thank you in advance for your consideration and please let me know if any additional information is needed.

Best Regards,

Phillip Stephens
Request by Matt Lafon, Sunset Jax, d/b/a Beachin Burrito – 41 Ft. Pickens Rd. – to change the name of the sublease to Pier Café. (Staff report by Robbie Schrock)

Background:

This sublease was approved in 2016 under the name of CB Tacos. The name was changed to Beachin Burrito in 2017. They are asking to change the name to Pier Café, serving Dippin Dots, fried mullet sandwiches, hamburgers, hot dogs and wraps.

Recommendation:

Staff recommends approval of the request by Matt Lafon, Sunset Jax, d/b/a Beachin Burrito – 41 Ft. Pickens Rd. – to change the name of the sublease to Pier Café, paying all applicable percentages and fees.
Jamee,

I would like to request to be added to the agenda for the next SRIA meeting for a name change of Beachin Burrito. We would like to change the name to Pier Cafe. The proposed menu for Pier Cafe is:

- Dippin Dots
- Fried Mullet Sandwich
- Hamburger
- Hot Dog
- Corn Dog
- Ham/Turkey Wrap

We will not be selling the daiquiris from there any longer.

Thank you,

Matt LaFon
Jamee, This is a request from me and Matt for his operation on the pier. We would like to request to be added to the agenda for the next SRIA meeting for a name change of Beachin Burrito. We would like to change the name to Pier Cafe.

The proposed menu for Pier Cafe is:
Dippin Dots
Fried Mullet Sandwich
Hamburger
Hot Dog
Corn Dog
Ham/Turkey Wrap

We will not be selling the daiquiris from there any longer.

Thank you,

Matt LaFon And Mike Pinzone
Sent from my iPhone
Report on Financial Statements and Expenditures. (Staff report by Dottie Ford)

Background:

The documentation of financial statements and expenditures is enclosed for your review.

Recommendation:

Staff recommends acceptance of the reports on financial statements and expenditures as presented.
## STATEMENT OF INCOME REVENUES AND EXPENSES

For the Three Months Ending December 31, 2017

<table>
<thead>
<tr>
<th></th>
<th>Current Period</th>
<th>Year-To-Data</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Actual</td>
<td>Budget</td>
</tr>
<tr>
<td><strong>INCOME REVENUES</strong></td>
<td>$193,114.74</td>
<td>$147,975.00</td>
</tr>
<tr>
<td></td>
<td><strong>EXPENSES</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Administrative</strong></td>
<td>$39,065.91</td>
</tr>
<tr>
<td></td>
<td>Finance</td>
<td>40,528.55</td>
</tr>
<tr>
<td></td>
<td>Environmental &amp; Development</td>
<td>52,488.15</td>
</tr>
<tr>
<td></td>
<td>Human Resources and Marketing</td>
<td>26,817.89</td>
</tr>
<tr>
<td></td>
<td><strong>TOTAL</strong></td>
<td>$157,718.60</td>
</tr>
<tr>
<td></td>
<td><strong>EXPENSES</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Beach Nourishment Debt</td>
<td>106,995.33</td>
</tr>
<tr>
<td></td>
<td><strong>TOTAL</strong></td>
<td>$106,995.33</td>
</tr>
<tr>
<td></td>
<td>Current Period</td>
<td>Year-To-Date</td>
</tr>
<tr>
<td>----------------------</td>
<td>----------------</td>
<td>--------------</td>
</tr>
<tr>
<td></td>
<td>Actual</td>
<td>Prior Year</td>
</tr>
<tr>
<td><strong>INCOME REVENUES</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>$193,114.74</td>
<td>$157,649.91</td>
</tr>
<tr>
<td><strong>EXPENSES</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Administrative</td>
<td>$30,085.91</td>
<td>$30,607.61</td>
</tr>
<tr>
<td>Finance</td>
<td>49,326.55</td>
<td>62,844.19</td>
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<tr>
<td>Environmental &amp; Developmental</td>
<td>62,488.16</td>
<td>38,151.77</td>
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<tr>
<td>Human Resources and Marketing</td>
<td>26,817.99</td>
<td>23,728.58</td>
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<td><strong>TOTAL</strong></td>
<td>$167,718.80</td>
<td>$151,332.15</td>
</tr>
</tbody>
</table>
### Santa Rosa Island Authority

**Summary of All Units**

*For the Three Months Ending December 31, 2017*  
*Current Period Year-To-Date*

<table>
<thead>
<tr>
<th>Category</th>
<th>Actual</th>
<th>Budget</th>
<th>Variance</th>
<th>% Var</th>
<th>Actual</th>
<th>Budget</th>
<th>Variance</th>
<th>% Var</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>INCOME REVENUES:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Residential Lease Fees</td>
<td>$83,842.05</td>
<td>$59,000.00</td>
<td>$24,842.05</td>
<td>42.1%</td>
<td>$200,157.61</td>
<td>$173,500.00</td>
<td>$26,657.61</td>
<td>15.4%</td>
</tr>
<tr>
<td>Room Rental</td>
<td>$53,760.65</td>
<td>$25,000.00</td>
<td>$28,760.65</td>
<td>115.8%</td>
<td>$165,600.00</td>
<td>$105,500.00</td>
<td>$60,100.00</td>
<td>57.6%</td>
</tr>
<tr>
<td>Retail</td>
<td>$15,718.50</td>
<td>$15,000.00</td>
<td>$718.50</td>
<td>4.5%</td>
<td>$40,320.00</td>
<td>$30,000.00</td>
<td>$10,320.00</td>
<td>34.4%</td>
</tr>
<tr>
<td>Food</td>
<td>$23,914.15</td>
<td>$21,500.00</td>
<td>$2,414.15</td>
<td>11.2%</td>
<td>$72,300.00</td>
<td>$59,000.00</td>
<td>$13,300.00</td>
<td>22.4%</td>
</tr>
<tr>
<td>Alcohol, Beer and Wine</td>
<td>$14,710.88</td>
<td>$10,000.00</td>
<td>$4,710.88</td>
<td>47.1%</td>
<td>$59,000.00</td>
<td>$50,000.00</td>
<td>$9,000.00</td>
<td>18.0%</td>
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<tr>
<td>Convenience Stores</td>
<td>$4,057.79</td>
<td>$2,000.00</td>
<td>$2,057.79</td>
<td>102.9%</td>
<td>$12,000.00</td>
<td>$6,000.00</td>
<td>$6,000.00</td>
<td>100.0%</td>
</tr>
<tr>
<td>Services</td>
<td>$1,026.05</td>
<td>$1,000.00</td>
<td>$26.05</td>
<td>2.6%</td>
<td>$3,000.00</td>
<td>$3,000.00</td>
<td>$0.00</td>
<td>0.0%</td>
</tr>
<tr>
<td>Real Estate</td>
<td>$1,027.97</td>
<td>$1,000.00</td>
<td>$27.97</td>
<td>2.8%</td>
<td>$3,000.00</td>
<td>$3,000.00</td>
<td>$0.00</td>
<td>0.0%</td>
</tr>
<tr>
<td>Miscellaneous Fees</td>
<td>$1,026.77</td>
<td>$2,000.00</td>
<td>$733.23</td>
<td>36.7%</td>
<td>$3,000.00</td>
<td>$6,000.00</td>
<td>$3,000.00</td>
<td>50.0%</td>
</tr>
<tr>
<td>Advance Lease Fees</td>
<td>$7,262.05</td>
<td>$0.00</td>
<td>$7,262.05</td>
<td>100%</td>
<td>$20,000.00</td>
<td>$0.00</td>
<td>$20,000.00</td>
<td>100%</td>
</tr>
<tr>
<td>Interest</td>
<td>$2,023.00</td>
<td>$2,000.00</td>
<td>$23.00</td>
<td>1.1%</td>
<td>$6,000.00</td>
<td>$6,000.00</td>
<td>$0.00</td>
<td>0.0%</td>
</tr>
<tr>
<td><strong>TOTAL INCOME REVENUES</strong></td>
<td>$193,114.74</td>
<td>$147,975.00</td>
<td>$45,139.74</td>
<td>30.5%</td>
<td>$636,705.72</td>
<td>$544,697.00</td>
<td>$92,008.72</td>
<td>16.9%</td>
</tr>
</tbody>
</table>

### SUMMARY OF INCOME REVENUES:

<table>
<thead>
<tr>
<th>Category</th>
<th>Actual</th>
<th>Budget</th>
<th>Variance</th>
<th>% Var</th>
</tr>
</thead>
<tbody>
<tr>
<td>Residential Lease Fees</td>
<td>$83,842.05</td>
<td>$59,000.00</td>
<td>$24,842.05</td>
<td>42.1%</td>
</tr>
<tr>
<td>Commercial Lease Fees</td>
<td>$106,343.79</td>
<td>$83,975.00</td>
<td>$22,368.79</td>
<td>26.4%</td>
</tr>
<tr>
<td>Interest</td>
<td>$2,023.00</td>
<td>$2,000.00</td>
<td>$23.00</td>
<td>1.1%</td>
</tr>
<tr>
<td><strong>INCOME REVENUE SUMMARY</strong></td>
<td>$192,211.74</td>
<td>$147,975.00</td>
<td>$44,236.74</td>
<td>30.3%</td>
</tr>
</tbody>
</table>

Page 3 of 9
## Santa Rosa Island Authority
### Administrative
### Schedule of Expenses YTD
### For the Three Months Ending December 31, 2017

<table>
<thead>
<tr>
<th></th>
<th>Current Period</th>
<th>Year-To-Date</th>
<th>% Var</th>
<th></th>
<th>Current Period</th>
<th>Year-To-Date</th>
<th>% Var</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>PERSONNEL</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Regular Salaries</td>
<td>$19,886.97</td>
<td>$20,000.00</td>
<td>($133.03)</td>
<td>-0.7%</td>
<td>$39,160.18</td>
<td>$39,400.00</td>
<td>($239.82)</td>
</tr>
<tr>
<td>Social Security</td>
<td>1,181.55</td>
<td>1,195.00</td>
<td>(13.45)</td>
<td>-1.1%</td>
<td>2,309.91</td>
<td>2,346.50</td>
<td>(36.60)</td>
</tr>
<tr>
<td>Retirement</td>
<td>1,590.68</td>
<td>1,700.00</td>
<td>(109.32)</td>
<td>-6.4%</td>
<td>3,985.13</td>
<td>3,985.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Insurance</td>
<td>3,063.02</td>
<td>3,575.00</td>
<td>($512.98)</td>
<td>-14.5%</td>
<td>9,949.00</td>
<td>11,270.00</td>
<td>($221.00)</td>
</tr>
<tr>
<td>Workers Compensation</td>
<td>65.71</td>
<td>64.00</td>
<td>(1.71)</td>
<td>-2.6%</td>
<td>161.19</td>
<td>165.00</td>
<td>(3.81)</td>
</tr>
<tr>
<td>Medigap</td>
<td>276.95</td>
<td>280.00</td>
<td>($3.05)</td>
<td>-1.1%</td>
<td>540.55</td>
<td>560.00</td>
<td>(19.45)</td>
</tr>
<tr>
<td>Misc. Personnel Benefits</td>
<td>5.00</td>
<td>0.00</td>
<td>5.00</td>
<td>-100.0%</td>
<td>15.00</td>
<td>19.00</td>
<td>4.00</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>$23,977.88</td>
<td>$26,999.00</td>
<td>($721.12)</td>
<td>-2.6%</td>
<td>$55,828.68</td>
<td>$57,197.00</td>
<td>($2,368.32)</td>
</tr>
</tbody>
</table>

| **OPERATIONS AND MAINTENANCE** |                |              |       |                  |                |              |       |
| Contract Service     | 562.93         | 600.00       | ($37.07) | -6.2%            | 1,996.91       | 2,150.00     | (153.09) | -7.1% |
| Board Members Expense | 3,400.00      | 3,400.00     | 0.00    | 0.0%             | 10,200.00      | 10,200.00    | 0.00     | 0.0%  |
| Attorney Retainer    | 1,520.00       | 1,600.00     | ($80.00) | -5.0%            | 4,800.00       | 5,000.00     | (200.00) | -4.0% |
| Legal & Other Professional Fees | 3,020.79 | 3,020.00 | 0.79 | 0.0% |
| Legal Support Expenses | 294.93         | 300.00       | ($5.07) | -1.7%            | 1,024.68       | 1,050.00     | (25.32) | -2.4% |
| Engineer Retainer    | 490.00         | 490.00       | 0.00    | 0.0%             | 490.00         | 490.00       | 0.00     | 0.0%  |
| Architect Retainer   | 200.00         | 200.00       | 0.00    | 0.0%             | 500.00         | 500.00       | 0.00     | 0.0%  |
| Travel and Training  | 0.00           | 0.00         | 0.00    | 0.0%             | 155.18         | 150.00       | 5.18     | 3.5%  |
| Telephone           | 388.47         | 400.00       | ($11.53) | -2.9%            | 1,107.31       | 1,200.00     | (92.69) | -7.7% |
| Water, Wastewater & Solid Wastes | 0.00 | 0.00 | 0.00 | 0.0% |
| Insurance           | 686.00         | 700.00       | ($14.00) | -2.0%            | 2,964.84       | 3,200.00     | (235.16) | -7.3% |
| Postage             | 40.80          | 222.89       | 0.00    | 0.0%             | 232.50         | 232.50       | 0.00     | 0.0%  |
| Office Supplies     | 222.89         | 232.50       | ($9.61) | -4.1%            | 477.86         | 477.86       | 0.00     | 0.0%  |
| Membership Fees     | 200.00         | 200.00       | 0.00    | 0.0%             | 700.00         | 700.00       | 0.00     | 0.0%  |
| Printing            | 275.60         | 280.00       | ($4.40) | -1.6%            | 550.00         | 550.00       | 0.00     | 0.0%  |
| **TOTAL**           | $12,148.08     | $11,450.00   | $698.03 | 5.1%             | $25,728.32     | $26,630.00   | ($901.68) | -3.4% |

| **GRAND TOTAL**     | $36,085.91     | $36,449.00   | ($363.91) | 1.0%             | $82,616.98     | $88,127.00   | ($5,510.02) | -6.4% |

02/02/18
## Finance

### Schedule of Expenses YTD

For the Three Months Ending December 31, 2017

<table>
<thead>
<tr>
<th></th>
<th>Current Period</th>
<th>Year-To-Date</th>
<th>% Var</th>
<th>% Var</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Actual</td>
<td>Budget</td>
<td>Variance</td>
<td>% Var</td>
</tr>
<tr>
<td><strong>PERSONNEL</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Regular Salaries</td>
<td>$30,268.05</td>
<td>$30,200.00</td>
<td>$68,05</td>
<td>($22.21)</td>
</tr>
<tr>
<td>Social Security</td>
<td>1,784.62</td>
<td>1,800.00</td>
<td>0.0%</td>
<td>($15.38)</td>
</tr>
<tr>
<td>Retirement</td>
<td>2,397.25</td>
<td>2,400.00</td>
<td>0.2%</td>
<td>($2.75)</td>
</tr>
<tr>
<td>Insurance Contribution</td>
<td>3,425.95</td>
<td>3,400.00</td>
<td>0.5%</td>
<td>($74.95)</td>
</tr>
<tr>
<td>Workers Compensation</td>
<td>641.65</td>
<td>64.00</td>
<td>0.1%</td>
<td>($577.65)</td>
</tr>
<tr>
<td>Medicare</td>
<td>417.35</td>
<td>420.00</td>
<td>0.1%</td>
<td>($2.65)</td>
</tr>
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<td>Wages/Personnel Benefits</td>
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<td>0.00</td>
<td>0.0%</td>
<td>($0.25)</td>
</tr>
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<td><strong>TOTAL</strong></td>
<td>$38,362.73</td>
<td>$38,884.00</td>
<td>($521.27)</td>
<td>($461.15)</td>
</tr>
<tr>
<td><strong>OPERATIONS AND MAINTENANCE</strong></td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Financial Audit Fee</td>
<td>$8,500.00</td>
<td>$8,500.00</td>
<td>0.0%</td>
<td>($0.00)</td>
</tr>
<tr>
<td>Contract Service</td>
<td>451.93</td>
<td>450.00</td>
<td>0.2%</td>
<td>($1.93)</td>
</tr>
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<td>Telephone</td>
<td>811.37</td>
<td>811.37</td>
<td>0.0%</td>
<td>($0.00)</td>
</tr>
<tr>
<td>Electricity</td>
<td>1,267.28</td>
<td>1,300.00</td>
<td>2.5%</td>
<td>($32.72)</td>
</tr>
<tr>
<td>Fuel &amp; Lubricants</td>
<td>48.77</td>
<td>50.00</td>
<td>2.5%</td>
<td>($1.23)</td>
</tr>
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<td>Postage</td>
<td>144.90</td>
<td>144.00</td>
<td>0.6%</td>
<td>($0.90)</td>
</tr>
<tr>
<td>Office Supplies</td>
<td>257.19</td>
<td>250.00</td>
<td>2.9%</td>
<td>($7.19)</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>$10,963.82</td>
<td>$11,425.00</td>
<td>($461.18)</td>
<td>($461.18)</td>
</tr>
<tr>
<td><strong>GRAND TOTAL</strong></td>
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<td>$50,309.00</td>
<td>($982.45)</td>
<td>($982.45)</td>
</tr>
<tr>
<td>Category</td>
<td>Current Period</td>
<td>Year-To-Date</td>
<td>Variance</td>
<td>% Var</td>
</tr>
<tr>
<td>---------------------------------------</td>
<td>----------------</td>
<td>--------------</td>
<td>----------</td>
<td>--------</td>
</tr>
<tr>
<td><strong>Personnel</strong></td>
<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td>Regular Salaries</td>
<td>$25,147.23</td>
<td>$25,200.00</td>
<td>($62.77)</td>
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<tr>
<td>Social Security</td>
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<td><strong>Operations and Maintenance</strong></td>
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<td>Contract Service</td>
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Santa Rosa Island Authority
Environmental And Developmental Svc
Schedule of Expenses YTD
For the Three Months Ending December 31, 2017

Page 6 of 9
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<tr>
<th>Category</th>
<th>Current Period</th>
<th>Budget</th>
<th>Variance</th>
<th>% Var</th>
<th>Year-To-Date</th>
<th>Budget</th>
<th>Variance</th>
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### Check History Report

**Sorted By Check Number**

**Activity From: 12/1/2017 to 12/31/2017**

**SANTA ROSA ISLAND AUTHORITY (SRI)**

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**AP Date:** 2/2/2018
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<td>FLORIDA DIVISION OF RETIREMENT</td>
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Bank A Total: 255,888.27
Administrative Committee
February 28, 2018
Item C-2

Request by Jim Vick, Pensacola Beach Elks Lodge #497, for a $1,000.00 sponsorship request for their annual golf tournament. (Staff report by Robbie Schrock)

Background:
The Elk's will be holding their Charity Golf Tournament on May 18, 2018, at Tiger Point Golf Course. They are requesting a $1,000.00 sponsorship. The SRIA has given them $1,000.00 every year, since 2014. The sponsorship money will be used for advertising.
**In order for your request to be considered, this application must be submitted to the Santa Rosa Island Authority staff no less than 60 days prior to the start date of the Event.**

**Requesting Agency Contact Information**

**Organization/Association Name:** Pensacola Beach Elks Lodge #497

Name of Contact Person ("Event organizer"): Jim Vick / Charles Tynan

Mailing Address: 601 Pensacola Beach Blvd. / PO BOX 551 / Gulf Breeze, FL 32561

Phone Number: Fax Number: Email Address: 850-982-6204

Name of Organization/Association President

Jim Roze

Mailing Address: See Above Address

Phone Number: Fax Number: Email Address: 850-602-5230

Name of Organization/Association Treasurer

Nancy Wyse

Mailing Address: See Above Address

Phone Number: Fax Number: Email Address: 850-932-4444

Event Details

**PENSACOLA BEACH ELKS CHARITY GOLF TOURNAMENT**

Name of Event: Golf Outing (Four Person Scramble) at Tatum Point Country Club

Event Type: (i.e. Triathlon, Festival, Sports, etc.)

Has this event been held on Pensacola Beach in the past? If so for how many years?

Charitable [501(c)] 59-1741680

Type of Organization: IRS Status (Tax ID No.) FID No.: **If Applicable, attach Articles of Incorporation, Articles of Organization, etc.**
Tiger Point Golf Course  
Specific Event Location:  
May 18, 2018  
Date of Event:  
10:00AM  
Time of Event:  

$1,000.00  
Amount Requested

Community Impact

Anticipated local attendees:  
100 - 120

Anticipated out-of-town, overnight attendees:  
10 - 15

Hotels Secured:  
NONE AS YET

Anticipated number of Hotel Rooms per Night:  
5 - 10

Describe how the sponsorship for which you are applying would be allocated within the event budget:

THE P.B. ELKS ARE A 501(c)3 CHARITY. ALL NET PROCEEDS WILL BE DONATED TO LOCAL AND STATE ELKS CHILDREN'S AND VETERAN'S CHARITIES. SRIA WILL BE A TITLE SPONSOR. THE FUNDS RECEIVED FROM SRIA WILL BE USED TO PRODUCE BANNERS AND PRODUCE AND DISTRIBUTE TOURNAMENT BROCHURES, AND PROMOTE THE EVENT THROUGH LOCAL MEDIA.

Describe the advertising / public relations / promotions produced for the event: (i.e. brochures, target audience, distribution locations, etc.)

BANNERS (w/ SRIA LOGO) WILL BE DISPLAYED AT THE LODGE. BROCHURES (w/ SRIA LOGO) WILL BE DISTRIBUTED TO LODGE MEMBERS, BUSINESSES, AND PAST PARTICIPANTS. TOURNAMENT ADS WILL BE INCLUDED IN SEVERAL ISSUES OF "HOOF PRINTS". THE ELKS NEWSLETTER. SRIA WILL LISTED AS A TITLE SPONSOR ON THIS MEDIA.

List the other governmental agencies and not-for-profit organizations from which you are soliciting funds, the amount of funding solicited and whether the request has been granted for all or part of the funding requested.

NO OTHER GOVERNMENTAL AGENCIES HAVE BEEN SOLICITED FOR FUNDS. WE WILL SOLICIT FUNDS FROM PEN-ARO AND MANY FEDERAL CREDIT UNIONS, BOTH ARE NON-PROFIT ORGANIZATIONS. LAST YEAR'S TOURNAMENT RAISED $22,000 FOR CHARITIES, BRING THE 4 YEAR TOTAL TO OVER $75,000. SRIA WAS AN INTEGRAL CONTRIBUTOR TO THIS SUCCESS.
I hereby declare that the information provided in this application is accurate and truthful and that the organization listed on this application as well as its officers, directors, employees and agents agree to all the guidelines set forth in the Event Sponsorship Policy.

Signature: [Signature]

Printed Name: [Jim Vick]

Date: 2/7/18

---

Santa Rosa Island Authority

Date Received: 2-7-18

Additional Info. Needed:

SRIA Event Approval Received: n/a

Committee Meeting Agenda: 2-28-18

Board Approval: