

This department ensures that the Authority conducts business according to the rules regulations, ordinances and statues that have been adopted governing the Authority’s roles, activities and responsibilities. The department oversees:

- Public Records
- Sunshine Law
- Leases
- Emergency Preparedness
- Meeting Schedule
- Legal Issues
- Request for proposals, request for qualifications and bids

The Administration and Leasing Department is available to help you with any questions you may have concerning your lease, public records request or meeting schedules and information. Please contact us if you are considering changing the use of your property, assigning or subleasing your property, or unsure of the terms of your lease.

Forms

[Change of Address Form 167.88 KB](#)

[Meeting Room Use Agreement and Form 138.74 KB](#)

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